

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, June 8, 2023, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager
Lonnie Thompson, Water Operations Maintenance
Christian Thompson, Water Operations Maintenance
Paul Bird, Wastewater Operations Maintenance

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Don Olsen, Epic Engineering
Joel Workman, AQS Consulting
Madison Bertech, Stantec
Dan Peay, Magna Mayor

Public, Board, Staff joined in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held May 11, 2023

Expenses for May 1 – May 28, 2023:

General Expenses: \$1,278,884.63

Zions Bank Bond Payment: \$166,564.38

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held May 11, 2023, and to approve the general expenses and the Zions bank bond payments from May 1 to May 28, 2023, in the amount of \$1,278,884.63 and \$166,564.38, respectively. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

Employee Recognition

The managers presented Lonnie Thompson for successfully completing his Grade 1 Certification in Wastewater Collections, Christian Thompson for successfully completing his Grade 1 Certification in Wastewater Collections, and Paul Bird for successfully completing his Grade II in Wastewater Collections. To hear the full presentation please go to position 2:16 to 3:37 on the June 2023 board meeting recording.

DEPARTMENT REPORTS

General Manager Report: Clint highlighted a few items from his manager's report. There were no actions taken, for full discussion of the General Manager's Report, please go to position 3:45 to 13:34 and the board meeting packet insert.

Clint reported on the Division of Drinking Water's calculation of the minimum source sizing criteria to determine capacity in the system, the material storage cover will be completed within the month, management and staff is working on the evaluation of the Copper Golf Club's water usage and estimates to connect to the secondary water system,

Engineering Report:

Basement Remodel Update: Trevor updated the Board on the 2023 Water line replacement project, the Reuse Project, and the Influent Pump Station Project. He presented a short video of a drone flight over the reuse project. No actions were taken, to hear full report from the District Engineer, please go to board meeting recording position 13:35 to 21:35 and see board meeting packet District Engineer insert.

Water Operations Report (including water production and call out report): Raymond Mondragon reported the water production and callout report for the month of May 2023. No actions were taken, for full discussion, please go to board meeting recording position 21:39 to 23:20 see board meeting packet Water Production insert.

Wastewater Operations Report (including status and call out report):

System Overview: Dallas reported the collection department is compiling the list of the next 20 manholes that need to be rehabbed. His staff is continuing training on various subjects. He reported on the local limits study, their strategy moving forward. No actions were taken, to hear full report from the Wastewater Operations Manager please go to position 23:21 to 26:45.

Controller Report/Clerk Report: LeIsle reported the District is in up to date with legal requirements and internal policies. No actions were taken. To hear full controller/clerk report, please go to board meeting recording position 26:46 to 32:13 or see board meeting packet Controller/Clerk Report insert.

HR Manager Report:

Andrew reported to the Board the Staff Engineer position was posted in house and there were no applicants. The position has now been posted outside, there have been several resumes submitted and starting to pre-screen. The activities committee has had a couple of meetings on the summer party, a Bees game with families, and is within the amount budgeted. There were no actions taken, for full discussion, please go to board meeting recording position 32:14 to 34:56.

WATER & SEWER AVAILABILITY

Discussion and possible motion to approve the following developments:

Leah Court Subdivision located at 2823 S 9150 W: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Leah Court Subdivision located at 2823 S 9150 W, a four-lot subdivision. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please see board meeting recording position 34:56 to 36:39.

Cyprus High Seminary Building: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Cyprus High Seminary Building. The motion was approved as follows: Mick Sudbury, yea Jeff White, yea and Dan Stewart, yea. For full discussion please see board meeting recording position 36:41 to 39:47.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Fleet lease purchase from Larry H Miller Chevrolet for \$795,797, subject to change upon June 6th release of 2024 Silverado 1500's: Andrew indicated he has received quotes back from a couple of dealers for replacing the District's current leased fleet. The lowest quote came in from Larry H Miller Chevrolet at \$795,797, and is subject to change, due to the fact we are waiting for the pricing to come in for the 2024 Silverado 1500's. A motion was made by Jeff White, seconded by Dan Stewart, to approve staff to move forward with Larry H Miller Chevrolet quote for \$795,797, pursuant to a change not to exceed the quoted price by \$24,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording position 39:48 to 51:30.

Fleet buy back quote of \$510,500, subject to change based on damage and mileage accrued before sale: Larry H Miller Chevrolet came back to the District with a buy back quote of \$510,500, pursuant to a small adjustment for additional mileage put on the vehicles. A motion was made by Jeff White, seconded by Dan Stewart, to approve the \$510,500 buy back price, with a possible small price adjustment due to additional mileage on the vehicles. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording position 51:31 to 53:54.

Stantec Master Plan Update in the amount of \$149,313: A motion was made by Jeff White, seconded by Dan Stewart to approve a Wastewater Treatment Plant Master Plan Update by Stantec in the amount of \$149,313. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording 54:42 to 56:39.

Goble Sampson Associates, Huber Screw Press in the amount of \$347,874: A motion was made by Jeff White, seconded by Dan Stewart, to approve Goble Sampson Associates, Huber Screw Press in the amount of \$347,874. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording position 56:40 to 58:20.

Change Order #4 for Zone 3 Secondary Water Pump Station project in the amount of \$10,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Change Order #4 for the Zone 3 Secondary Water Pump Station project in the amount of \$10,000. This change order will allow the supply and installation of a power pole. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion, please go to board meeting recording position 58:21 to 59:32.

Planning Principal Forgiveness Agreement for Lead Service Line Inventory: This agreement is to acknowledge the receipt of \$100,000 for the District's Lead Service Line Inventory, and to agree to the principal forgiveness on the money. A motion was made by Jeff White, seconded by Dan Stewart, to approve the Planning Principal Forgiveness Agreement for Lead Service Line Inventory. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording position 1:01:50 to 1:03:15.

GIS services for May 30, 2023 to December 31, 2023 to Ardurra (new name for TO Engineers) in the amount of \$75,000: TO Engineers have changed their name to Ardurra. This is the standard GIS task order each year. A motion was made by Jeff White, seconded by Dan Stewart, to approve the GIS Services task order in the amount of \$75,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording position 1:03:16 to 1:12:29.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Participation in the Magna 4th of July Parade: Management wanted to verify with the Board they support the District in participating in the parade and compensate the employees that do so. The Board approved and agreed to participate and pay the employees participating. For full discussion please go to board meeting recording position 1:12:30 to 1:15:54.

For information and discussion only – no action items:

- **Next board meeting:** Special Board Meeting, June 22, 2023, at 10:00 am for presentation and approval of 2022 Annual Audit, draft CCR Report, and the 2023 Certified Tax Rate.
- **Next month's board meeting – July 13, 2023**

Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah code Ann. §§ 52-4-204 through 205. Jeff White made a motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea at 11:19 a.m.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 12:52 p.m. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Jeff White, and Dan Stewart, yea.

Consider action on any noticed agenda item discussed in closed meeting: None.

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 12:52 pm. The motion was approved as follows: Dan Stewart, yea, and Mick Sudbury, yea.

LeAnne Fitzgerald

Attest

Mick Sudbury

Chairperson