

**Board Meeting Minutes  
April 12, 2012**

**MINUTES OF THE  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, April 12, 2012, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

**Trustees Present:**

Hank Johnson, Chairman  
Doug Bezzant  
Mickey Sudbury

**Staff Present:**

Brent Williams, General Manager  
LeIsle Fitzgerald, District Controller  
Kim Bailey, Water Operations Manager  
Steve Williams, Wastewater Operations Manager

**Also Present:**

David Hartvigsen, Smith Hartvigsen, PLLC  
Don Olsen, Epic Engineering  
Dan Peay, Magna Resident  
Dan Stewart, Magna Resident  
Clint Rogers, Carollo Engineers

**Call to Order:**

Hank Johnson called the regular board meeting to order at 3:00 p.m. and welcomed the public.

**Approval of Consent Items:**

**Minutes of Board meetings held March 8, 2012:** A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated February 9, 2012 with the correction to the 5 million gallon storage tank. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

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**Expenses for March 3, 2012 to April 6, 2012:** A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$417,496.29. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Bond Payment for March 3, 2012 to April 6, 2012:** A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the bond payment to Zion's Bank in the amount of \$103,548.06. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Public Comments:** None

**Motion to approve Oquirrh Hills Plaza at 2800 S 8400 W:** A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the Oquirrh Hills Plaza. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Motion to approve Utah Water Users Association 2012 dues in the amount of \$200.00:** A motion to approve the Utah Water Users Association 2012 dues was made by Mick Sudbury, seconded by Doug Bezzant. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Discussion and possible motion on changes to District Administration Rules and Regulations regarding oil, grease and sand interceptors:** Brent indicated that this change is tightening up the regulations for grease traps in the District. These changes will allow the District to pass the costs of sampling and clean up to any violating customer. Don also indicated that the regulations detail how the grease traps should function, how to operate, maintain and clean the grease traps. A motion was made by Doug Bezzant, seconded by Mick Sudbury to adopt the changes to the District's Administration Rules and Regulations. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Discussion and possible motion water line for Pleasant Green Cemetery pump station:** Brent indicated to the Board that when the District took over the pump station last year, the District hooked into the secondary reservoir so the existing line for culinary water is not being used. The pipeline goes underneath the railroad tracks. The Cemetery Company has been obligated to pay a fee of \$605 per year for that line being under the railroad tracks. Staff requested from the Board that the District pay the \$605 per year to keep the waterline there. When the District hooked the cemetery pump station into the secondary system the District made it so that culinary water could be used again through that pipeline if needed. The connection has a swing bar in it so it can be hooked either to secondary or culinary. A motion was made to approve the water line annual fee to be paid to keep the water line for Pleasant Green Cemetery pump station. The motion was made by Mick Sudbury, seconded by Doug Bezzant, and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

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**Discussion on hiring status:** Brent indicated to the Board that the management team has performed the interviews. Staff has done the background evaluation on the top three applicants, and is now ready to offer the position to the top applicant. The Board had a discussion of holding the hiring list for future hiring as long as the position would have similar qualifications. A motion was made by Doug Bezzant, seconded by Mick Sudbury, approving the policy to keep the list open of the first five applicants that the General Manager does not hire and retain the list for six months. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Water Distribution/Production:**

1. **Water production report:** Kim Bailey indicated to the Board that water production was up 13% for March and down 1% year to date.
2. **GE EDR Users Group Conference, May 29-31, 2012:** Kim informed the Board that the District is going to host GE's first annual user's group conference. This conference provides an excellent opportunity for plant operations managers and staff at all levels to gain insight into the advances in EDR technology with regard to a membrane plant operations maintenance and overall optimization. The technical sessions that will be held will be lead by both by GE Staff and EDR users from around the country.
3. **Update on reservoir painting:** Kim reported that the 8 million gallon reservoir is back in operation, the contractor is in the process of finishing up the 1.5 million gallon reservoir. The 500,000 gallon at 4100 S is being drained. They are going to meet there on Tuesday to start the 500,000 tank. That just leaves the last tank on 3500 S, the 500,000 gallon tank, after which they will all be done.
4. **Call out report:** Kim informed the Board that there were 2 call outs for leaks; of those 1 was a mainline and crews were called out. No call outs for the EDR plant. The other was a broken manhole cover.

**WWTP Operation/Collection System:**

1. **Operations report:** Steve indicated to the Board that the BIOBROx non-potable revision that was approved last board meeting is complete and the BIOBROx is running. By the next board meeting staff is hoping to have final plans in place to run the plant effluent from the contact basin to the backwash tank on the hill. That will be the feed to the non-potable system. This is the first phase of the reuse plan. The collections crew is doing their normal maintenance; blue staking jetting and camering the lines weather permitting. The hill at the WWTP is complete.

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2. **Call out report:** Steve indicated that they had quite a few call outs. A 2" meter vault replacement. There was a water leak in a meter box at a resident's home. While they were doing the tie in to the non potable system they had a back up in the line, which caused a call out and have had call outs because of that since then. The first callout because of the back up a crew had to be called out. There were call outs because of power outages due to high winds and the non potable system running out of water.

**Meet in closed session immediately to discuss collective bargaining and possible litigation issues:** Motion was made to meet immediately in closed session by Mick Sudbury and seconded by Doug Bezzant. Motion was approved as follows: Doug Bezzant, yea, Mickey Sudbury, yea and Hank Johnson, yea at 3:43 p.m.

Hank Johnson entertained a motion to close the closed session and reopen the public meeting at 5:05 p.m. Motion was made by Mick Sudbury, seconded by Doug Bezzant. Motion was approved as follows: Doug Bezzant, yea, Mickey Sudbury, yea and Hank Johnson, yea.

**Consider action on any noticed agenda item discussed in closed meeting.**

- a. **Approval of Closed Meeting Minutes:** Doug Bezzant made a motion to approve the closed meeting minutes for February 9, and the Special Board meeting closed meeting minutes dated February 9, 2012. The motion was seconded by Mickey Sudbury and approved as follows: Mickey Sudbury, yea, Doug Bezzant, yea and Hank Johnson, yea.

**Other Business:**

1. **National AWWA Conference, June 10 – 14, 2012, Dallas, TX:** Brent indicated that the Conference is coming up and asked if any board members were interested in attending. Brent is not sending any staff.

**Adjourn:** Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 5:08 p.m. Motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea, and Mickey Sudbury, yea.

  
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Attest

  
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Chairperson