

**Board Meeting Minutes
August 8, 2013**

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, August 8, 2013, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Mick Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager
Steve Williams, Wastewater Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Clint Rogers, Carollo Engineering
Georgia York, Magna Resident
Dan Peay, Magna Resident
Todd Richards, Magna Resident
Paul Bringham, Salt Lake County RDA
Christina Richman, CSBS Richman Consulting
Laura Jo McDermaid, Magna Resident

Call to Order:

Hank Johnson called the meeting to order and excused Doug Bezzant from the meeting. The regular board meeting was called to order at 3:00 p.m. and the public was welcomed.

Welcome the Public and Guests.

Hank Johnson welcomed the public and guests.

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Approval of Common Consent Items:

Minutes of Board meetings held July 11, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson to approve the regular board meeting minutes dated July 11, 2013. The motion was approved as follows: Mick Sudbury, yea and Hank Johnson, yea.

Minutes of the Public Hearing regarding the Impact Fee Facility Plan and Impact Fee Enactments held August 1, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson to approve the minutes of the public hearing regarding the impact fee facility plan and impact fee enactments held August 1, 2013. The motion was approved as follows: Mick Sudbury, yea and Hank Johnson, yea.

Expenses for July 6, 2013 to August 2, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the expenses in the amount of \$768,872.25. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

Bond Payment to Zion's Bank: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the bond payment to Zion's Bank in the amount of \$499,788.42. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Public Comments: None

Presentation of the Magna Main Street CDA by Paul Bringhurst, Salt Lake County Economic Development, and Redevelopment Planner: Paul introduced the plan of the redevelopment for Magna Main Street and indicated that there is an existing a RDA and now would like to include the property to the East up to approximately 8300 W and to the South up to approximately 3100 S in that CDA. The District will continue to get the revenue that they are receiving now plus 20% of new development but as development occurs in that area 80% of the new development taxes will go to the development for 10 years, after which the revenue will then come to Magna Water again.

Possible motion to approve the Inter local Agreement between Redevelopment Agency of Salt Lake County and Magna Water District: The Board agreed to table the approval and make a decision at a later date.

Discussion and possible motion on Utah-Idaho Teamsters Security Fund proposed increase in the amount of \$92/month/employee taking effect on July hours worked and paid in August 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the increase to the Utah-Idaho Teamsters Security Fund for \$92/month/employee. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

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Discussion and possible motion to set negotiation dates with Local 222: The Board indicated that they would like the union to propose some dates and then they would agree on a date.

Update on the shop parking lot project by Epic Engineering: Don Olsen indicated to the Board they have been struggling getting some answers out of some of the people that do millings. They weren't as fast at getting the answers. The engineer has plans ready to review and final reviews by next week and wanting to send out notice of inviting bids in about two weeks and issue plans to contractors and bids back have ready for the September board meeting.

Discussion on the Employee appreciation awards program: Brent indicated to the Board that management staff proposes the appreciation awards be gift cards of different amounts of money, such as \$10.00 and \$50.00 gift cards, to various merchants for recognition of an employee's great performance and to show appreciation. The management will recommend the persons who will receive them. A motion was made by Mick Sudbury to approve the employee appreciation awards program as proposed by management. The motion was seconded by Hank Johnson, and approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Motion to approve the Resolution regarding the Municipal Wastewater Planning Program Annual Report for 2012: Steve Williams indicated to the Board that this is a survey that is sent out yearly by the Division of Environmental Quality, it's a three part survey including, financial, collection system and mechanical wastewater system. It fills three major components for the State to assess the District on; the Utah Sanitary Management Program, it allows the District to be in line for possible grants, (based upon the age of the system, and what improvements need to be made or have already been made) and to evaluate where our operators are at as far as training. Also there are CEU's given to the operators for filling out the survey. A motion was made by Mick Sudbury, seconded Hank Johnson, and approved the Resolution 2013-03 regarding the Municipal Wastewater Planning Program Annual Report for 2012. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion on repairing District's parking lots: Brent indicated that staff has gathered three bids on repairing the office, wastewater treatment plant and the valley forge parking areas. The work that will be done will be crack seal, a surface coat and restriping. The low bid was from Asphalt Masters for a total of \$11,083.76. A motion was made by Mick Sudbury, seconded by Hank Johnson to approve the maintenance on the parking lots for \$11,083.76 to Asphalt Masters. The motion was approved as follows: Mick Sudbury, yea and Hank Johnson, yea.

Discussion and possible motion on ATK holding an open house at the District's EDR facility: Brent indicated that ATK is asking if Magna Water District would allow them to hold an open house at the EDR facility along with the Division of Hazardous Solid Waste on their Corrective Measure Study for the Bacchus groundwater contamination. They would like to have the engineers and MWD staff at the open house to give tours of the EDR and ATK will take care of all costs for the open house. They are proposing holding the open house the sometime during the week of the end of October or first of November. A motion was made by Mick Sudbury,

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seconded by Hank Johnson, to approve ATK to hold an open house at the District's EDR facility sometime the end of October or beginning of November. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion to replace construction crew service truck on the lease program: The two year lease is up on this vehicle, the District discussed maybe keeping this vehicle longer, but the bed is falling apart on it. Staff feels that we should go ahead and turn it in and get a heavier bed on the new truck. A motion was made by Mick Sudbury, seconded by Hank Johnson, to replace the construction crew service truck on the lease program. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Motion to approve the new Arctic Circle project located at approximately 3500 S 8300 W: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the Arctic Circle project located at approximately 3500 S and 8300 W. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was down 5% for July and down 5% year to date. Average 9.7 MGD in July. 1.0 MGD million was secondary water.
2. **Call out report:** Kim reported to the Board that there were seven leak checks, two were customer side service lines, two were with irrigation water coming out of the street, two were customer sprinkling systems one of them was a service line on our side we had a call out for emergency blue stakes for Questar and a sewer man hole cover missing. The EDR plant had no call outs.
3. **Update on Haynes #4 pump house project:** Kim reported that the pump house has got the foundation, the pump base and the flush box has been poured, next week they are going to pour the floor and install the plumbing and electrical conduits and backfill around the foundation. The project is coming along very well. Completion date is October 30, 2013.

WWTP Operation/Collection System:

Steve indicated that collections crew has been keeping the vac truck busy, jetting the lines in the District, and marking blue stakes, performing regular maintenance, cutting weeds. The wastewater treatment plant has had some work to do on the rotars, which puts the air in the oxidation ditch, the primary part of the operation at the plant. One of the ditches has been down for that maintenance. The pilot study at the BIOBROx is getting under way. Carollo is starting next week. The equipment is being repaired.

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1. **Update on Administration Building:** The building is going up fast. They are going to be a month ahead of schedule, 1st or 2nd week of September the building should be done. Staff is planning some type of open house at the building.

Mick commented to the supervisors that staff is doing a great job and all the facilities look great.

2. Call out report, Steve indicated that the wastewater treatment plant had a couple at the west headworks, the oldest part of the facility; there were a couple of plugs.

Steve reported that the TV camera truck is going to be here the 1st or 2nd week of September.

Meet in closed session immediately to discuss possible litigation and land purchase negotiation: Motion was made to meet immediately in closed session by Mick Sudbury. The motion was seconded by Hank Johnson. Motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea at 4:08 p.m.

Hank Johnson entertained a motion to close the closed session and reopen the public meeting at 4:45 p.m. Motion was made by Mick Sudbury, seconded by Hank Johnson. Motion was approved as follows: Hank Johnson, yea, and Mickey Sudbury, yea.

Discussion and possible motions on matters addressed in closed session:

Motion to approve the closed Board meeting minutes dated June 20, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the closed meeting minutes June 20, 2013. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

Other Business:

Intermountain Section, AWWA, Sun Valley Resort, Sun Valley, ID, September 11 – 13, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to give approval for Kim Bailey to attend the Intermountain AWWA conference. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

WEFTEC Conference, McCormick Place, Chicago, IL, October 5 – 9, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to send Steve Williams to the WEFTEC conference. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

USAD Annual Conference, Utah Valley Convention Center, Provo, UT November 6 – 8, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve management staff and any trustee who wishes to attend, attend the USAD conference. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

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Adjourn: Motion was made by Mick Sudbury, seconded by Hank Johnson, to adjourn the meeting at 4:55 p.m. Motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Attest

Chairperson