

**Board Meeting Minutes
August 11, 2011**

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, August 11, 2011, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Doug Bezzant
Mickey Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Supervisor
Steve Williams, Wastewater Operations Supervisor

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Clint Rogers, Carollo Engineers
Don Olsen, Epic Engineering

Call to Order:

Hank Johnson called the regular board meeting to order at 3:00 p.m. and welcomed the public.

Approval of Consent Items:

Minutes of Board meetings held July 14, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated July 14, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Expenses for July 8, 2011 to August 5, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$2,277,718.31. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

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Public Comments: None

Discussion and possible motion to adopt the lease purchase agreement with Zion's Bank for District vehicles: A motion was made by Doug Bezzant to approve and adopt resolution #2011-03. A resolution approving the form of the Equipment Lease Agreement with Zion's First National Bank, Salt Lake City, Utah. Finding that it is in the best interests of Magna Water District, Utah to enter into said Agreement, and authorizing the execution and delivery thereof. The motion was seconded by Mick Sudbury and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion to approve the safety incentive program. Brent Williams presented to the Board an employee safety incentive program which would include a quarterly name drawing for a reward to purchase safety boots or one choice out of four places to purchase from. The amount of the reward will be \$150.00 per drawing per person once annually. The drawing will continue every quarter as long as there is not a time loss incident or any safety infraction. If there is an incident then the drawing would not happen the following quarter. A motion to approve the proposed safety incentive program was made by Mick Sudbury, and seconded by Doug Bezzant and approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion to approve longevity awards for years of service. Brent Williams presented to the Board an employee longevity award program. An award will be given every 5 years of service starting in 2011. The first 5 years will be a gift of \$100, incrementing \$50 each 5 years of service. The gift would also include some kind of plaque. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the longevity award program. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion on request by board member regarding call out response. Brent Williams introduced a tracking form, which the District has been keeping to track call out response, as requested by the Board. The Board requested to review the call out response monthly which will be provided by Kim Bailey and Steve Williams in the monthly board meeting.

Motion to approve polling locations presented by Salt Lake County for 2011 trustee election: LeIsle Fitzgerald presented to the Board the proposed polling locations provided by Salt Lake County Elections. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the polling locations. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Motion to approve \$189,714 as a District restricted reserve to fund the executive OPEB as recommended by District auditors: A motion was made by Doug Bezzant, seconded by Mick Sudbury, to set aside \$189,714 as restricted funds for the executive OPEB. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

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Water Distribution/Production:

1. Kim Bailey indicated that the waterline on 7200 W the loop has been installed but needs to be tied in and will be done by Monday.
2. Kim Bailey indicated to the Board that water production was down 15% for the month of July and down 10% year-to-date. Water delivers an average of 8.8 MGD. This year 81.55 ac ft/mo of secondary water was pumped last year 104.14 ac ft/mo was pumped.

WWTP Operation/Collection System:

1. Steve Williams informed the Board that the collections crew was busy performing spring cleaning, continuing to clean out collection lines and blue staking. Wastewater system is going well, the new employee is working well and the fine screen facility project is coming right along, still set for Mid September or before for completion.

Steve informed the District that Beau Lamper is interested in attending college and majoring in science biology and would like to take advantage of the tuition reimbursement benefit of \$2,500 per year.

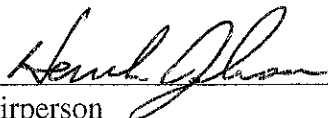
The District has an operator team now and they are practicing and doing well.

Other Business:

1. Brent informed the Board that the Utah Salt Lake Canal auction of canal shares took place but by the time the auction started there were only 2 shares that were auctioned and the price was over what the District wanted to pay.
2. The District did end up purchasing one share from an individual for \$3,000.

Adjourn: Motion was made by Doug Bezzant, seconded by Mick Sudbury, to adjourn the meeting at 4:02 p.m. Motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mickey Sudbury, yea.

Attest



Chairperson