

**Board Meeting Minutes
February 10, 2011**

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, February 10, 2011, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Mickey Sudbury
Doug Bezzant

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Supervisor
Steve Williams, Wastewater Operations Supervisor

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Clint Rogers, Carollo Engineers
Dan Peay, Magna Chamber of Commerce
Jamie White, Magna Resident
Max White, Magna Resident

Call to Order:

Hank Johnson called the regular board meeting to order at 3:00 p.m. and welcomed the public.

Approval of Consent Items:

Minutes of Board meetings held January 13, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated January 13, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

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Expenses for January 11, 2011 to February 17, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$1,318,586.29. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Public Comments: None

Motion to approve the Magna Chamber of Commerce 2011 dues in the amount of \$400.00: Mick Sudbury made a motion to approve the Magna Chamber of Commerce 2011 dues in the amount of \$400.00. The motion was seconded by Doug Bezzant, and approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Motion to approve staff to start the bidding and hiring process for EDR and well pump maintenance personnel: Doug Bezzant inquired how soon the job would be posted for internal bidding. Brent indicated that would happen as soon as it was approved by the Board. Doug asked if there was a qualified person inside for this position. Brent indicated that there was. Any one that was hired outside would have to be trained in the process. A motion was made by Doug Bezzant to table agenda until next board meeting. The motion was seconded by Mick Sudbury, and approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Doug felt that the District was manned now and if we pull anyone from inside then we will be short handed for two or three months down the road by the time a person was hired. Doug felt that we had the manpower to cover everything. Brent indicated that the person moved from inside, if one was selected, wouldn't happen until the other individual was hired.

Motion to approve purchase of two new vehicles, one for the wastewater treatment plant and one for the customer service crew, in the amount of \$48,158.44 on state bid: Doug asked the staff what would be done with the trucks that will be replaced. Brent indicated that staff plans on surplusing the 2005 Chevy Van and the 2001 Chevy Tahoe, and pass down the vehicle that the wastewater treatment plant manager is driving to the wastewater leadman position. A motion was made by Doug Bezzant, seconded by Mick Sudbury to purchase the two new vehicles not to exceed \$48,158.44, and surplus the vehicles that are being replaced. The motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea and Hank Johnson, yea. Hank indicated that we would like staff to check with other providers to see if there were better prices than the state bid.

Motion to approve updating Caselle Classic to Clarity for \$36,500: Lesle indicated to the Board that the District has been on the same software now for accounting and billing for 8 years and the software provider has updated their programming and has stopped upgrading the old version of software. A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the upgrade to Clarity for \$36,500. The motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea and Hank Johnson, yea.

Motion to approve the Watt Lao Buddaram Expansion at 7010 W 2820 S: A motion was

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made by Doug Bezzant, seconded by Mick Sudbury, to approve the Watt Lao Buddaram Expansion. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion on leadman vehicles: The Board agreed that there will be no changes made on the leadman taking vehicles home.

Discussion and possible motion on the 7200 W and 2820 S waterline project. Possible special meeting February 24, 2011: State has approved the project plans and now the plans will go to the contractors on February 15, 2011. February 22, 2011 will be the bid opening. Staff wants to have a special meeting with the Board to approve the bid on February 24, 2011 at 3:00 pm. A motion was made by Doug Bezzant, seconded by Mick Sudbury, to hold a special meeting on February 24, 2011 at 3:00 pm. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Legislative Update – David Hartvigsen: David informed the Board of the changes that were being made in the legislature that may have an impact on the District. He summarized the following:

There have been six bills that have been passed that were basically to clean up bills, making technical changes. One of the bills that are being discussed would provide a way for a water provider to recover a lost, stolen or destroyed water certificate; this bill is about 2/3rds of the way through the process. Another bill that is being discussed has to do with the procedures required for a district to raise fees and taxes. The most popular fee that is being discussed is the law enforcement fee. A bill to consolidate the Department of Environmental Quality with the Department of Natural Resources which David expressed that he thought that would be a very bad idea. There are divisions within those departments that are research arms that provide natural data upon which the other divisions which are regulators can base their decisions on. If you have the data arm in the same place as the regulating arm, you're asking for some problems. The District provided information on a couple of bills. Based on that input in part there was a proposed repeal of the phosphorus limit, that bill died in committee 6 – 6 votes. The other that the District had some input was the method of notifying the public when there is a fee increase, the proposal that we have is to send out a direct mailer to everyone that would be affected by the increase. The data that was received from the District was that it was about 5 times more expensive to do it that way rather than the current publishing in the newspaper. Our proposal to the sponsor of that bill was that it be "either – or". David has help draft three of the bills that are in legislation. Ones that are already passed were bills that were worked on all summer.

Water Distribution/Production: Kim indicated to the Board that we were averaging 2.7 MGD, 11% higher than last year.

- a. **Update on EDR:** Kim indicated that the plant was running really well. There are still a few warranty issues that are being cleared up. GE will be on site next week starting the service maintenance agreement, sending 2 engineers 4 times a year to go

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through the plant from top to bottom ensuring that everything is maintained as should be.

WWTP Operation/Collection System: Steve indicated to the Board that things are running well we are switching flow from the east to the west side headworks in preparation for the start of construction of the screening facility about the 16th of February. One of the wastewater operators, Beau Lamper, has been put up for Operator of the Year for under 5 MGD. It is a great compliment to him and our plant. The committee came and interviewed Beau and Steve. He has a good shot at making the Operator of the Year. The collection crew has been busy maintaining and running the camera truck through the lines trying to get through the district.

Other Business:

Mick Sudbury asked the chair if the board could continue a discussion on the agenda item of hiring an individual for the EDR plant... Mick expressed his concern regarding the hiring of a person to work at the EDR plant. He wanted to make sure that the District is utilizing our men to be able to justify hiring someone else. He felt that it is very important to cross train everyone so that if we are short handed somewhere or if the leadman has time he can assist in the tasks. When you talk about hiring someone and the benefits package it gets pretty pricy and right now the way the economy is people are out of work and not paying bills and we need to have good justification in hiring someone else.

Clint Rogers felt that someone needs to be in charge of the EDR plant everyday and keep track of maintenance needing to be done.

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| 1. WEAU Conference | April 5 – 8, 2011 | St. George, UT |
| 2. National AWWA | June 12 - 16, 2011 | Washington, D.C. |

Mick Sudbury made a motion to approve Brent Williams, Steve Williams, one leadman, Beau Lamper, and any trustees interested attend the WEAU Conference. The motion was seconded by Doug Bezzant and approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Brent Williams expressed to the Board that the lobbyist felt that it would be a good opportunity for the District to be in Washington DC with all the water industry groups that will be attending the AWWA Conference. Additional meetings could be scheduled with the congressmen at that time. Mick Sudbury made a motion to approve that Brent Williams, Kim Bailey, and any trustees interested attend the National AWWA Conference. The motion was seconded by Doug Bezzant, and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury,

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yea.

Adjourn: Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 3:57 p.m. Motion was approved as follows: Hank Johnson, yea, Mickey Sudbury, yea and Doug Bezzant, yea.

Helen Fitzgerald

Attest

Hank Johnson
Chairperson