

**Board Meeting Minutes  
July 11, 2013**

**MINUTES OF THE  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, July 11, 2013, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

**Trustees Present:**

Hank Johnson, Chairman  
Mick Sudbury

**Staff Present:**

Brent Williams, General Manager  
LeIsle Fitzgerald, District Controller  
Kim Bailey, Water Operations Manager  
Steve Williams, Wastewater Operations Manager

**Also Present:**

David Hartvigsen, Smith Hartvigsen, PLLC  
Don Olsen, Epic Engineering  
Clint Rogers, Carollo Engineering  
Greg Shultz, Magna Resident  
Shane McKnight, Delta Disaster Services  
Kenny Hunt, Delta Disaster Services  
Dan Peay, Magna Resident  
Georgia York, Magna Resident

**Call to Order:**

Hank Johnson called the meeting to order and excused Doug Bezzant from the meeting. The regular board meeting was called to order at 3:00 p.m. and the public was welcomed.

**Welcome the Public and Guests.**

Hank Johnson welcomed the public and guests.

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**Approval of Common Consent Items:**

**Minutes of Board meetings held June 20, 2013:** A motion was made by Mick Sudbury, seconded by Hank Johnson to approve the regular board meeting minutes dated June 20, 2013. The motion was approved as follows: Mick Sudbury, yea and Hank Johnson, yea.

**Expenses for June 19, 2013 to July 5, 2013:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the expenses in the amount of \$128,582.16. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

**Bond Payment to Zion's Bank:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the bond payment to Zion's Bank in the amount of \$84,943.96. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Public Comments:** None

**Motion to approve a company truck and driver in the 4<sup>th</sup> of July parade:** A motion was made by Mick Sudbury to approve using a company truck and driver for the July 4<sup>th</sup> Parade to pull the Chamber of Commerce float in the parade. The motion was seconded by Hank Johnson, and approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Presentation by Delta Disaster Services:** Kenny Hunt and Shane McKnight introduced themselves to the Board in hopes to provide excellent customer service to the District when it comes to possible disasters. The District is going to contract with Delta Disaster for their services and they will be first response in case of disaster. Hank inquired of Delta if in a case of a disaster how big of a disaster could Delta handle. Shane informed the Board that in the RFP the proposal specified that right now they could handle 5 homes. They have relationships with suppliers of the equipment as well as temporary labor so if the disaster requires more than they could quickly call and respond to a larger disaster with no problems. The District also has the option of calling in additional disaster services if needed.

**Discussion and Possible motion on employee p[erformance awards:** Mick Sudbury presented to the Board the possibility to start an employee performance award program. Basically the program would give small awards to an employee or employees when a good job is recognized. A motion was made by Mick Sudbury, seconded by Hank Johnson, to allow the management team to organize the program and present it to the Board next meeting. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Discussion and Possible motion on Arbor Park RDA:** Brent and Don presented to the Board the Arbor Park RDA that Salt Lake County is proposing. Salt Lake County will reserve \$300,000 for a water and sewer pipe upgrade and installation of secondary water in the RDA

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along 3500 S and the north side of Arbor Park along 8400 W, on the west side. Staff and Engineering feels that the upgrade needs to be done and with those funds that it will help the District. The funds will not be provided to the District until the RDA begins to generate income, therefore the District would have to upfront the costs of the pipe lines with impact fee monies or operating revenue, yet to be determined, and then the funds will be received later in the next 10 – 15 years depending on how fast the taxes are paid back to the RDA. A motion was made by Mick Sudbury, seconded by Hank Johnson, to move forward with the engineering and a proposal on funding for the upgrade of the water and sewer lines and installation of secondary pipe line along 3500 S and the north side of Arbor Park along 8400 W on the west side for the Arbor Park RDA. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Motion to approve the District's portion of the cost of the pilot plant testing for BIOBROx in the amount of \$50,000:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the expenditure of \$50,000 for the cost of a pilot plant testing for BIOBROx in partnership with Carollo Engineering. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea.

**Motion to approve Epic Engineering task order for the WWTP Administration Building:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the task order to Epic Engineering for the WWTP Administration Building in the amount of \$140,300. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Discussion on Jordan Valley Conservancy District 2013/2014 proposed water rates:** Brent presented to the Board the proposed wholesale water rates from JWCD. The District's water rates will increase by 4.8% for the winter rates and 5% increase to the summer rates. The District experiences low increases every year from JWCD compared to other customers of JWCD due to the District controlling the peak usage of that water. The District takes the water at a constant rate throughout the year to avoid costly increases to the wholesale rates.

**Motion to approve the Apex Storage development located at approximately 3600 S 7200 W:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the Apex Storage development. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Motion to advertise and set public hearings, originally set for July 11, 2013, and reschedule for August 1, 2013 at 3:00 pm to address the Impact Fee Facilities Plan, Culinary impact fee, secondary water impact fee, and sewer impact fee:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to allow staff to begin the advertising period in order to hold a public hearing regarding the Impact Fee Facilities Plan, Culinary impact fee, secondary water impact fee and sewer impact fee on August 1, 2013 at 3:00 pm at the District offices and that copies will be available for the public in the Magna Library and the District office beginning Thursday, July 18, 2013. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

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**Water Distribution/Production:**

1. **Water production report:** Kim Bailey indicated to the Board that water production was down 5% for June and down 7% year to date. Average 9.7 MGD in June. 1.1 MGD million was secondary water.
2. **Call out report:** Kim reported to the Board that there were three calls out for leak checks one was a service leak, one was a main line and a leak in a meter box, and an emergency shut off for a customer one was an emergency blue stakes for Rocky Mountain power one sewer backup, it was the customer side. We were called out for a sink hole which was not a leak.

**WWTP Operation/Collection System:**

1. **Update on Administration Building:** Steve indicated that the District received their building permit. The building is going up very fast and looks great. October 1<sup>st</sup> is the projected completion date.
2. Call out report, Steve indicated that the sewer crew had no call outs.

Steve reported that the collection crew has been busy with their normal maintenance program, bluestaking, and using the sewer line cleaning truck.

**Other Business:**

**Intermountain Section, AWWA, Sun Valley Resort, Sun Valley, ID, September 11 – 13, 2013:** A motion was made by Mick Sudbury, seconded by Hank Johnson, to give approval for the District to send Brent Williams, and any other Trustee that would like to attend. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

**Utah Local Governments Trust liability program dividend:** LeIsle informed the Board that the District is going to receive a dividend of approximately \$8,000 for liability insurance, they approved a \$2,000,000 dividend and Magna Water's portion is \$8,000.

Brent reported that Jordan Valley Water Conservancy District has a vacancy on their Board for one Board member, any board member can apply for the vacancy, and it will be for the area of West Valley City and Magna. Applications have to be in by September 1, 2013.

David Hartvigsen reported to the Board that the Division of Drinking Water is considering a fee to impose on everyone. The fee is proposed to be imposed on wholesale water agencies, however the fee most likely will be passed along to the retailers purchasing from the wholesaler. The concept of the fee is that the Division gets a very large share of their operating budget from the federal government with sequestration and other things that funding is going away and so the division is in need of a new source of income in order to maintain primacy. Primacy is where the state is the agency that enforces the clean water act, drinking water acts and all those sort of

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things. The State enforces it rather than EPA, EPA will allow the state to have primacy if it meets certain standards if it falls below those standards EPA will come in and will do the enforcement and administration everybody believes that it is better to have the state doing that rather than EPA so the idea here is being floated is to have the various water systems pay a fee to replace the federal funds. That fee will get passed down all the way to the end user. The fees are as low as \$25.00 on up.

**Adjourn:** Motion was made by Mick Sudbury, seconded by Hank Johnson, to adjourn the meeting at 3:56 p.m. Motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

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Attest

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Chairperson