

**Board Meeting Minutes
June 20, 2013**

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, June 20, 2013, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Mick Sudbury
Doug Bezzant

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Jack Weiss, Magna Resident
Dan Peay, Magna Resident
Danny Barlow, Pinnock, Robins, Posey and Richins
Jason Wheeler, Pinnock, Robins, Posey and Richins

Call to Order:

Doug Bezzant called the meeting to order and excused Hank Johnson and Steve Williams from the meeting. The regular board meeting was called to order at 3:00 p.m. and the public was welcomed.

Welcome the Public and Guests.

Doug Bezzant welcomed the public and guests.

Approval of Common Consent Items:

Minutes of Board meetings held May 9, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated May 9, 2013. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

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Minutes of Special Board meeting held May 14, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated May 14, 2013. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Minutes of Special Board meeting held June 4, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated June 4, 2013. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Expenses for May 9, 2013 to June 18, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$458,255.48. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Bond Payment to Zion's Bank: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the bond payment to Zion's Bank in the amount of \$30,237.99. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Public Comments: None

Presentation of 2012 Annual audit by Pinnock, Robins, Posey and Richins: Danny Barlow and Jason Wheeler presented the annual audit to the Board. The auditors indicated to the board that the District was in good standing and that the financial statements were fairly stated in all material respects in accordance with general accepted accounting principles and in compliance with all requirements.

Motion to approve the annual audit as presented: A motion was made by Doug Bezzant, seconded by Hank Johnson, to approve the 2012 annual audit. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Motion to advertise and set public hearings for July 11, 2013 to address the Impact Fee Facilities Plan, Culinary impact fee, secondary water impact fee, sewer impact fee: A motion was made by Mick Sudbury, seconded by Doug Bezzant to schedule a public hearing addressing the above impact fees. The meeting was set for June 11, 2013 at 3:00 pm, at the Magna Water District Offices. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Motion to approve Resolution #2013-01, Adjusting Revenues Budgeted in the District's 2013 Budget: Because of the certified tax rate being set after the 2013 budget has been approved, the District is amending the budget to match the certified tax rate revenue projected. A motion to approve the Resolution #2013-01 Adjusting revenues budgeted in the District's 2013 budget was made by Mick Sudbury, seconded by Doug Bezzant, and approved as follows:

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Mick Sudbury, yea and Doug Bezzant, yea.

Discussion and possible motion to approve resolution #2013-02, Adopting Final 2013 tax rates: LeIsle presented to the Board the certified tax rates. The sinking fund rate will be .001826 and the debt service rate will be .001012 at a combined rate of .002838. A motion was made by Doug Bezzant, seconded by Hank Johnson, to approve the 2013 final tax rate. The motion was approved as follows: Hank Johnson, yea and Doug Bezzant, yea.

Discussion and possible motion to select a company for water and wastewater flood remediation services: Staff received six proposals for remediation services for the District. Upon reviewing the proposals with one board member, Epic Engineering and management team, Staff recommends that the District continue to negotiate prices for services with Delta Disaster Services. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to negotiate pricing with Delta Disaster Services. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and motion to award the bid for the Haynes #4 pump house project: Staff opened the bids for Haynes #4 pump house. The low bid was received by Van Con Construction at \$327,500. Staff and engineering recommends that the District awards the bid to Van Con Construction for their bid price. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to award the bid to Van Con Construction for \$327,500 for bid schedule A. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion to trade-in three vehicles already on the lease program, 2011 Explorer, 2 – F150's initially leased in August 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to allow Brent and Staff to go ahead and proceed with the leasing program and trade in the three vehicles that are scheduled to be traded in at this time. The motion was approved as follows Mick Sudbury, yea and Doug Bezzant, yea.

Discussion and possible motion to lease an additional two new vehicles to replace the meter reading crew trucks: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve leasing an additional two new trucks for replacement of the meter reading crew trucks. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Discussion on disposing of old, obsolete, non-working computer equipment and electronic equipment: A discussion was held on how to dispose of old, obsolete equipment. Brent and LeIsle informed the Board that there is a few companies that will come and pick the equipment up and complete destroy because of the sensitive information on the computers. The fee is unknown at this time. The Board instructed Staff to do additional research on a few services and get the companies procedures and costs and report back to the Board at a later date.

Motion to approve the payment of the Waiver of Recourse Premium on behalf of LeIsle Fitzgerald as a trustee on the Utah-Idaho Teamsters Security Fund Trust Board in the amount of \$25.00: A motion was made by Mick Sudbury and seconded by Doug Bezzant to

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authorize the payment of the Waiver of Recourse Premium on behalf of LeIsle Fitzgerald as a trustee on the Utah-Idaho Teamsters Security Fund in the amount of \$25.00. The motion was approved as follows: Mick Sudbury, yea and Doug Bezzant, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was down 11% for May and down 8% year to date. Average 178 million gallons were used in the month of May. Average 5.8 MGD in May. 16 million was secondary water.
2. **Call out report:** Kim reported to the Board that there were four calls out for leak checks two of them were the District's mains. The other two were cold side leaks. One missing meter lid call out and a couple call outs to the EDR plant, the computer was having issues and had to restart it.

WWTP Operation/Collection System:

1. **Update on Administration Building:** Don indicated to the Board that the contractor has the footings and foundation poured, they will start the plumbing tomorrow. Still waiting for the permit for the foundation upgrade and the permit will come through the county today or tomorrow. Up and running.

Meet in closed session immediately to discuss possible litigation and land purchase negotiation: Motion was made to meet immediately in closed session by Mick Sudbury. The motion was seconded by Doug Bezzant. Motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea at 4:00 p.m.

Doug Bezzant entertained a motion to close the closed session and reopen the public meeting at 5:12 p.m. Motion was made by Mick Sudbury, seconded by Doug Bezzant. Motion was approved as follows: Doug Bezzant, yea, and Mickey Sudbury, yea.

Discussion and possible motions on matters addressed in closed session:

Motion to approve the closed Board meeting minutes dated January 10, 2013: A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the closed meeting minutes January 10, 2013. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Motion to approve the closed Board meeting minutes dated February 14, 2013: A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the closed meeting minutes February 14, 2013. The motion was approved as follows: Doug Bezzant, yea, and Mick

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Sudbury, yea.

Motion to approve the closed Board meeting minutes dated March 12, 2013: A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the closed meeting minutes March 12, 2013. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Other Business:

June 27, 2013, 10:00 am District Office Master Plan Review: Cancelled.

Discussion and possible motion to change July 11, 2013 Board Meeting time to 6:00 p.m.: Cancelled.

Brent updated the Board on the parking lot schedule. Brent handed out a calendar of events for the parking lot upgrade. Bids will probably be presented to the Board in August meeting.

Mick Sudbury asked if the District could supply the Chamber of Commerce a truck and a driver to be in the July 4th parade. Board gave approval.

Mick also brought up the possibility of recognizing employees work performance and rewards employees as they see fit. The Board will place that agenda item on July's agenda and will discuss the possibility.

Adjourn: Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 5:18 p.m. Motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.


Attest


Chairperson