

**Board Meeting Minutes
November 19, 2013**

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, November 19, 2013, at 3:10 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman, Excused till later
Mick Sudbury
Doug Bezzant

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Clint Rogers, Carollo Engineers
Georgia York, Magna Resident
Jack Weiss, Magna Resident
Todd Richards, Magna Resident
Jeff White, Trustee Elect

Call to Order:

Doug Bezzant called the meeting to order and excused Hank Johnson from the meeting. The regular board meeting was called to order at 3:10 p.m. and the public was welcomed.

Welcome the Public and Guests.

Doug Bezzant welcomed the public and guests.

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Approval of Common Consent Items:

Minutes of Board meetings held October 17, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated October 17, 2013. The motion was approved as follows: Mick Sudbury, yea, and Doug Bezzant, yea.

Minutes of the special board meetings held October 15, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the special board meeting minutes dated October 15, 2013. The motion was approved as follows: Mick Sudbury, yea, and Doug Bezzant, yea.

Expenses for October 12, 2013 to November 15, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$328,080.62. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Bond Payment to Zion's Bank: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the bond payment to Zion's Bank in the amount of \$84,943.96. The motion was approved as follows: Doug Bezzant, yea, and Mick Sudbury, yea.

Public Comments: Jack Weiss inquired about the cost of having Salt Lake County Elections administer our Trustee election.

LeIsle indicated that we hadn't gotten billed for the recent election, but in 2011 election it cost the District approximately \$17,000.

Jack also asked about a chlorine taste in his water. Brent indicated that we would send a technician out to do a residual test on his water tap to figure out why it may taste of chlorine.

Discussion and motion to approve Trustee Election final canvass: LeIsle presented to the Board the final canvass from Salt Lake County. The results of the election was Mick Sudbury, with 1,263 votes, Jeff White, 876 votes, Hank Johnson, 862 votes, Georgia York, 557 votes, Jay Richards, 270 votes, Robert Goodick, 117 votes, and 22 write-in votes. There were 9,276 registered voters out of them 2,282 were returned, a 25% rate of return. By mail issues 9,127 were mailed and 2,075 were permanent absentee, 12 military oversee, 7,039 precinct mailed ballots, counted permanent absentee ballots returned was 2,227 out of 2,245 returned. The difference is 10 ballots were returned unsigned, 5 signatures did not match, 2 signed by someone else, 3 unidentifiable ballots and 2 envelopes were empty, and 1 unidentifiable voter. Un-voted ballot noted as deceased 2, ballots post marked invalid 7, provisional ballots 8, and counted 7, not accepted due to invalid proof of residency 1. After election date 117 ballots were received, total votes cast before the Election Day was 2,132 total votes cast on Election Day was 31. A

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motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the elections results as presented. The motion was approved as follows: Doug Bezzant, yea and Mick Sudbury, yea.

Motion to approve Resolution 2013-04 regarding the 2014 tentative budget and set budget hearing for December 12, 2013 at 3:00 pm: LeIsle reviewed the tentative budget for 2014 recap of income and expenses indicating that the budget income has decreased by approximately 39%, and an increase in operating expenses of 10%. Brent reviewed the projected projects for the year for each department. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the Resolution 2014-04 regarding adoption of the District' tentative 2014 budget, and to set a budget hearing for December 12, 2013 at 3:00 pm at the District office. The motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea, and Hank Johnson, yea.

Presentation by Robert Goodick regarding the Neil Armstrong Academy weather station: Robert Goodick presented to the Board the Neil Armstrong Academy weather station requesting from the District a partnership donation to the project. The school is a STEM school in the Granite School District. The school wants to install a weather station, for about \$80,000. Residents could tap into the weather station for ET rate and so forth. Staff recommended for Robert to try Jordan Valley Water Conservancy District.

Motion to adopt the District's Sanitary Sewer Management Plan: Brent indicated that by State mandate the District had to implement a written Sanitary Sewer Management Plan. The District has done so and now needs it approved. Don Olson briefly explained a little of what the plan consists. The sewer management manual plan has been established to provide a plan and a schedule to properly manage operating maintain all parts of the sewer collection system to reduce and prevent sanitary overflows or floods as well as minimize the impacts if any event will occur. The management for this entity recognizes the responsibility it has to operate the sewer system in an environmentally and physically responsible manner. A motion was made by Mick Sudbury, seconded by Doug Bezzant, the motion was approved as follows: Mick Sudbury, yea, Doug Bezzant, yea.

Hank Johnson joined the meeting.

Motion to approve Change Order #1 on the Haynes #4 pump station in the amount of \$27,300, to include the tie-in to main water system in the project: A motion was made by Mick Sudbury, seconded Doug Bezzant, to approve the change order #1 on the Haynes #4 pump station in the amount of \$27,300, to include the tie-in to main water system in the project.

Motion to approve sewer line root cleaning for three main service lines by Duke's Sewer Line Root control Services for \$11,990.97: The District is experiencing thick roots in the sewer lines located at 7200 W 3371 s 2964 s, 9200 w 3087 S 2713 S, the Magna Park. The motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the root cleaning service in the amount of \$11,990.97. The motion was approved as follows: Hank Johnson, yea,

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Doug Bezzant, yea and Mick Sudbury, yea.

Motion to approve Epic Engineering's task orders in the amount of \$433,500 for the design and construction management services of the Zone 3 water system:

Water lines:	\$178,700
Water Reservoir:	\$143,900
Pump Station:	\$110,900

A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the task orders as described above in the amount of \$433,500. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Motion to approve Epic Engineering's task order in the amount of \$92,600 for the design and construction management services of the Arbor Park secondary line in Phase I and II:

A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the task order in the amount of \$92,600 for the design and construction management services of the Arbor Park secondary line in Phase I and II, the motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion to schedule a special Board meeting for December 4, 2013 at 3:00 pm and to schedule a Rate Hearing for December 9, 2013 at 6:00 pm: A motion was made by Mick Sudbury, seconded by Doug Bezzant to hold a special board meeting on December 4, 2013 at 3:00 pm and a Rate Hearing on December 9, 2013 at 6:00 pm. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion regarding the purchase or lease of a Ford F-550 service truck: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to purchase the service truck in the amount of \$67,688.30 from Ken Garff, off State bid, instead of lease a 2013 Ford F-550 service truck, due to the intention of the District to retain the service truck for longer than a 5 year period. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Motion to approve the Wage Addendum to the Agreement between Magna Water District and Teamsters Local 222, for January 1, 2014 to December 31, 2014: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the Wage Addendum to the Agreement between Magna Water District and Teamsters Local 222, for January 1, 2014 to December 31, 2014. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Motion to approve an increase to the \$4,500 limit set for the employee recognition dinner in December to \$5,700 due to the difference in the longevity awards from last year: LeIsle explained the difference staff is asking is only due to having more longevity awards to award this year than last year. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the funding of the Recognition Dinner to \$5,700. The motion was approved as follows:

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Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Motion to approve the UASD membership dues in the amount of \$7,732: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the UASD membership in the amount of \$7,732. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was down 9% year to date and down 25% for the month of October. Average 92,601,777 for the month in October, average of 3 MGD.
2. **Call out report:** Kim reported to the Board that there were three leak checks; one main line break, two leaking hydrants two callouts for residence with no water pressure, emergency blue stake. One weekend there were 4 callouts to the EDR facility, had to restart two high pressure pumps twice, chlorine residual alarm, and a PLC power supply fail, that required them to restart the pumps.
3. **Update on Haynes #4 pump house project:** Kim reported that the pump house is up the pump is installed the tie-in has been done in the next couple weeks the contractor will be doing the electrical panels in the RTU, and then it will be ready to go soon.
4. **Update on shop parking lot project:** The contractor is almost done with the project the concrete and paving has been done, have most of the fencing just has to finish up the fencing in the back on the west side. The parking lot looks great.

WWTP Operation/Collection System:

1. **Call out report:** Kim reported the call outs for Steve indicated that they had a call out for the East headworks #3 influent failures on overload had to reset the pump and the VFD switch. They had no computer communication reset at the East PLC and main computer and the staff on stand-by had a callout for leaking fire hydrant and main line break.

Other Business:

Employee recognition dinner, December 19th, 2013, Webster Center.

Adjourn: Motion was made by Mick Sudbury, seconded by Hank Johnson, to adjourn the

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meeting at 4:09 p.m. Motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

Kelsie Fitzgerald

Attest

Mick M. Sudbury

Chairperson