

**Board Meeting Minutes
November 17, 2011**

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, November 17, 2011, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Doug Bezzant
Mickey Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager
Steve Williams, Wastewater Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Clint Rogers, Carollo Engineers
Don Olsen, Epic Engineering
Dan Peay, Magna Resident
Dick Bezzant, Magna Resident

Call to Order:

Hank Johnson called the regular board meeting to order at 3:00 p.m. and welcomed the public.

Approval of Consent Items:

Minutes of Board meetings held October 13, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated October 13, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Minutes of the Special meeting held October 20, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the special board meeting minutes dated October 20, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

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Expenses for October 7, 2011 to November 11, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$724,490.06. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Public Comments: None

Meet in closed session immediately to discuss personnel and union contract issues: Motion was made to meet immediately in closed session by Mick Sudbury. The motion was seconded by Doug Bezzant. Motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea and Hank Johnson, yea at 3:03 p.m.

Chairman entertained a motion to close the closed session and reopen the public meeting at 3:34 p.m. Motion was made by Doug Bezzant, seconded by Mick Sudbury. Motion was approved as follows: Doug Bezzant, yea, Mickey Sudbury, yea and Hank Johnson, yea.

Motion to approve the Wage Addendum for 2012 between Magna Water District and Teamsters Local 222: A motion was made by Mick Sudbury and seconded by Doug Bezzant to approve the Wage Addendum for 2012 between Magna Water District and Teamsters Local 222. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Motion to approve Resolution 2011-05 regarding the 2012 Tentative Budget and set budget hearing date, December 8, 2011: Staff presented to the Board the tentative budget for 2012. A motion was made to approve the Resolution 2011-05 regarding the tentative budget; and to set a public hearing for December 8, 2011 at 3:00 pm at the District offices by Mick Sudbury, the motion was seconded by Doug Bezzant and approved as follows: Hank Johnson, yea, Doug Bezzant, and Mick Sudbury, yea.

Discussion and possible motion on Community Development Corporation of Utah letter of request: Brent indicated to the Board that CDCU requested to have a note on our monthly billings regarding the services that they could provide residents that were having troubles with their home financing. A motion was made that CDCU could post something on our community board in the foyer of the main office and also that we would put a link to their website on the District's website. The motion was made by Mick Sudbury and seconded by Doug Bezzant. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion on employee recognition dinner: Brent indicated to the Board that the recognition dinner will be held at the Webster Center on December 22, 2011. LeIsle Fitzgerald presented Lisa's Kitchen proposal to cater the recognition dinner in the amount of \$1,997.75. Staff also requested to be allowed to make gift baskets for the dinner also. A motion was made by Mick Sudbury, seconded by Doug Bezzant to accept Lisa's Kitchen's bid

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and to also allow staff to prepare gift baskets not to exceed \$400.00 for drawings at the dinner. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion on employee gift cards: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the purchase of employee Smith's gift cards in the amount of \$50.00 each. The motion was seconded by Doug Bezzant and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion on surplus of the 2001 Ford F450 service truck: Brent indicated to the board that staff had done some research and found that the bluebook low was \$8,300 and the high \$13,000. Staff recommended that we take the truck to TNT Auction and put a minimum bid on the truck of \$9,500. A motion was made by Mick Sudbury, seconded by Doug Bezzant to take the truck to TNT Auction with a minimum bid of \$9,500. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Water Distribution/Production:

1. **Status on secondary pump upgrade project:** Kim Bailey indicated that the contractor did not get everything done on the secondary pump upgrade because the check valves did not arrive in time. The Contractor will be back in April to finish the last few items up. The District is holding the contractor's bond and will start the warranty period in April when the project is complete.
2. **Water production report:** Kim Bailey indicated to the Board that water production was down 5% for the month of October and down 5% year-to-date. Water delivers an average of 3.7 MGD.
3. **Call out report:** Kim informed the Board that there were a total of 8 call outs; 5 were leak checks, 2 were mainline breaks which crews were called out, no emergencies or shut downs at the EDR plant. The average response time was 13 minutes.

WWTP Operation/Collection System:

1. **Update on fine screen facility project:** The project is moving right along and winding down. The punch list was reviewed and getting real close to closing out. The screens are working and appear that they are going to do a great job. The contractor is waiting to tie in the chlorine system that goes into the non-potable system. The District is hoping that Tuesday is the start date.

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Report on Collections: Steve Williams indicated to the board that the collection system has been doing a lot of work at the wastewater treatment plant, doing the tie-ins on the non-potable system besides their other duties. The manhole on 8400 W has been finished.

2. **Call out report:** Steve indicated that the collection crew had 7 call outs and one was an emergency at night on 10/24 and was one of the mainline that Kim had reported. One was at the wastewater plant it was a computer fault, they had to get the SCADA tech out to repair it.

Meet in closed session immediately to discuss personnel issues: The Board tabled the motion.

Discussion and possible motions on matters addressed in closed session: None.

- a. **Approval of closed meeting minutes for October 13, 2011 and October 20, 2011:**
A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the closed meeting minutes for October 13 & 20, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Other Business:

David Hartvigsen gave a legislative report:

David has 23 pages of proposed bills for this session; there is one on safe drinking water disclosures under the safe drinking water act. None of these are in bill format yet.

Under the government operations section there are several election law amendments, GRAMA act amendments, and open and closed meeting amendments. Those have all been happening every year lately.

Open public collective bargaining with government employee's amendments. Collective bargaining for government entities and it will be one that the District will want to follow closely.

They are talking about amending the state taxing authority of local districts, the District's were able to protect Districts last year but it is back on the agenda for this year.

There is going to be local government ethics amendments, state water development commission amendments, utility sites amendments that we will have to keep track of.


Water law related amendments that mostly will be clean up, there were two big Supreme Court rulings that prompted a lot of commotion, people wanted to overrule the Supreme Court through the legislature so there is going to be two bills on that. Forfeiture of water rights and who can file change applications on water rights.

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One additional, is part one, 271 pages, to rewrite the state procurement code. How government goes about purchasing and spending money of the District's. They are talking about how RFP's are done, invitation for bids, small purchase, and multiyear contracts; want to do put more teeth in the process so that if you do it wrong you are held accountable for it. This is going to be a multiyear effort.

Brent informed the Board that there was a break in the fence at the maintenance shop last Saturday. The only thing that seemed to be stolen was some scrap metal that was in a box. The area was out of range of the security cameras. Since then Staff has rearranged the cameras in hopes of seeing that area now and moved the scrap bin into the shop.

Adjourn: Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 4:18 p.m. Motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea, and Mickey Sudbury, yea.



Attest



Chairperson