

**Board Meeting Minutes
November 15, 2012**

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, November 15, 2012, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Doug Bezzant
Mick Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager
Steve Williams, Wastewater Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Dan Peay, Magna Resident
Jack Weiss, Magna Resident

Call to Order:

Hank Johnson called the regular board meeting to order at 3:00 p.m. and welcomed the public.

Welcome the Public and Guests.

Approval of Consent Items:

Minutes of Board meetings held October 11, 2012: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated October 11, 2012. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Doug Bezzant, yea.

**Board Meeting Minutes
November 15, 2012**

Expenses for October 10, 2012 to November 9, 2012: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$184,722.96. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Doug Bezzant, yea.

Bond Payment to Zion's Bank: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the bond payment to Zion's Bank in the amount of \$103,555.56. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Doug Bezzant, yea.

Public Comments: None

Motion to approve Resolution 2012-05 regarding the 2013 Tentative Budget and set budget hearing date, December 13, 2012: LeIsle and Brent presented the tentative budget to the Board discussed the expense and revenue and the proposed projects for 2013. A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the Resolution 2012-05 to set the 2013 Tentative Budget and to hold the Budget Hearing December 13, 2012 at 3:00 pm. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Discussion and possible motion on hiring to refill open position in the water customer service division: Brent indicated to the Board that the two individuals of the management team along with a representative from legal counsel has interviewed the applicants and have ranked the applicants and are prepared to hire the top applicant. A motion was made by Doug Bezzant, seconded by Mick Sudbury, to hire the top applicant for the position. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion on the new hire wage scale: Brent presented the proposed wage scale to the Board. The steps have been changed from a percentage to a flat dollar amount and the meter reader classification has been removed. A motion was made by Doug Bezzant, seconded by Mick Sudbury, to submit the proposed wage scale to the Union Local 222 for their approval. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Update on the Master Plan study by Epic Engineering: Don Olsen informed the Board that the master plan is coming along. Epic has analyzed the storage; right now the storage in the upper zone and the lower zone is adequate. In the next five years the lower zone will need a storage tank. The source of water is right in line, proving that the new well that is being drilled is needed. Still looking good on demands for the secondary water, on the sewer we are looking at some areas that are at capacity at peak day. The normal capacity should be at about 60% at peak day. Some sewer areas will be recommended to be upsized. Overall the culinary water system is doing well. The engineers have been working on developing a new pressure zone south of the railroad tracks to provide adequate pressure in that part of the District. Epic will be providing a written draft to the staff and board in a couple of months.

**Board Meeting Minutes
November 15, 2012**

Discussion and possible motion on employee gift cards: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve employee gift cards in the amount of \$50.00/employee. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was up 7% for October and up 21% year to date. Average 4.1 MGD.

2. **Call out report:** Kim informed the Board that there were 5 call outs for leaks; 2 were customer side and had a leaking fire hydrant one on MWD side that was non-emergency, leaky meter, and had a high tank alarm at the EDR plant and had one sewer backup due to customer's side. The window cleaning company ran into the office building and someone had to respond to that.

WWTP Operation/Collection System:

Steve indicated that the collections crew has been through the town with the jet truck and are doing the surrounding grids, the mains and finishing those up. Wastewater plant is doing their normal maintenance, the EDR flows have dropped off. The RV Dump will be closed tonight until next spring.

Call out report: Steve indicated that there were three callouts; two on the headworks had to be unplugged and reset, PLC failure, one on collections was reported on Kim's report.

Chairman explained that the Board was going to discuss the design of the wastewater Administration Building and would not be accepting any public comment; the public was free to leave or stay and listen.

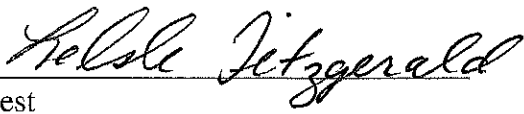
Discussion and possible motion on Wastewater Treatment Plant Administration building design and plans: The Board discussed the design of the building with Epic Engineering and staff and voiced their opinion of any changes. There was one change that was decided to be done was to separate the shower area with partition walls to separate men and women if ever needed. Other than that change all agreed on the design of the building.

**Board Meeting Minutes
November 15, 2012**

Other Business:

Brent indicated to the Board that David brought down a group of Utah Section of the American Water Resources Association a group of water professionals to tour the EDR facilities and the BIOBROx facilities. They were all impressed and David had great feedback, and they had really good questions.

Adjourn: Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 4:26 p.m. Motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Doug Bezzant, yea.



Attest



Chairperson