

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, October 17, 2013, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Mick Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager
Steve Williams, Wastewater Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Greg Schulz, Magna Resident
Georgia York, Magna Resident
Dan Peay, Magna Resident
Todd Richards, Magna Resident

Call to Order:

Hank Johnson called the meeting to order and excused Doug Bezzant from the meeting. The regular board meeting was called to order at 3:00 p.m. and the public was welcomed.

Welcome the Public and Guests.

Hank Johnson welcomed the public and guests.

Approval of Common Consent Items:

Minutes of Board meetings held September 19, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson to approve the regular board meeting minutes dated September 19, 2013. The motion was approved as follows: Mick Sudbury, yea, and Hank Johnson, yea.

**Board Meeting Minutes
October 17, 2013**

Expenses for September 18, 2013 to October 11, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the expenses in the amount of \$581,835.68. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

Bond Payment to Zion's Bank: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the bond payment to Zion's Bank in the amount of \$84,943.96. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

Public Comments: Georgia York inquired about the secondary water. She has been hearing that people don't have to pay for it. The Board assured her that the customers have to pay.

Discussion and possible motion on the secondary water line in Arbor Park shopping Center: Mick Sudbury made a motion to approve the Staff and Engineering to begin the preliminary work for the project. This is the line that is going into the RDA and will eventually be paid back to the District. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Discussion on Utah Local Government Trust 2013 Dividend: LeIsle informed the Board that the District received a dividend back from the insurance company because the pool had a good rating for 2013 and they could give the shareholders a dividend.

Discussion and possible motion on District's Surplus vehicles: A motion was made by Mick Sudbury, seconded by Hank Johnson, to list the Camera Van and the two Canyon trucks on ksl stating an asking price and a minimum amount for each vehicle. The asking price for the camera van will be set at \$15,000 and the minimum will be \$10,000. The asking price for the 2008 canyon will be \$7,006 and the minimum will be \$6,100. The asking price for the 2009 canyon will be \$9,357 and the minimum will be \$8,102. If the trucks did not sale then the District will take them to the auction. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion to change the date of the November 14th regular scheduled board meeting to November 19th: Because of the November 5th Trustee election and the required two week period to count provisional ballots and those dropped off at the polls and receiving ballots postmarked in time to be eligible to be counted, the Board of Canvassers has to meet on the 19th of November. Instead of having another meeting staff was wondering if the Board wanted to reschedule the regular meeting to the same day as the canvass. A motion was made by Mick Sudbury, seconded by Hank Johnson, to reschedule the November 14, 2013 meeting to November 19, 2013 at 3:00 pm. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

**Board Meeting Minutes
October 17, 2013**

Discussion and possible motion on date for WWTP Administration building open house: A motion was made by Mick Sudbury, seconded by Hank Johnson, to hold the open house for the WWTP Administration building on November 21, 2013 from 1:00 – 4:00 pm. The motion included to have the Chamber of Commerce monthly meeting at the building also the same date beginning 12:00 – 1:00 pm. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion to change the time of the regular board meetings: A motion was made by Mick Sudbury, seconded by Hank Johnson, that effective January 1, 2014 that the regular monthly board meetings to be held at 10:00 am. The motion was approved as follows: Hank Johnson, yea and Mick Sudbury, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was down 8% year to date. Average 5.1 MGD in September. 427,000 gallons was secondary water.
2. **Call out report:** Kim reported to the Board that there were three leak checks; one main line break, one meter box and one customer service breaks. There were two leaking fire hydrants; there was a call to turn on one service meter, and also a call for a sink hole on Buckaroo Drive.
3. **Update on Haynes #4 pump house project:** Kim reported that the pump is in the well, the contractor will be installing the inside piping next week, then the contractor will install the tie in to the main system.
4. **Update on shop parking lot project:** The contractor has been demolishing current structure all week, they are starting to lay road base, the estimated completion date is November 22, 2013.

WWTP Operation/Collection System:

Steve reported that staff is preparing for cold weather, winterizing everything, finished with John Deere tractor; the tractor is going back to the provider because it's on a lease. The pilot at the BIOBROx has not been successful to date. They are still working on it. Staff is doing the landscaping around the Admin Building, going onto the non-potable system.

1. **Call out report:** Steve reported that the wastewater treatment plant had two call outs; the call was made by the dialer the communications failed. Because of the communications error there is no way to take care of a callout unless the employee physically goes to the plant.

**Board Meeting Minutes
October 17, 2013**

Meet in closed session immediately to discuss personnel issues: Motion was made to meet immediately in closed session by Mick Sudbury. The motion was seconded by Hank Johnson. Motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea at 3:41 p.m.

Hank Johnson entertained a motion to close the closed session and reopen the public meeting at 4:24 p.m. Motion was made by Mick Sudbury, seconded by Hank Johnson. Motion was approved as follows: Hank Johnson, yea, and Mickey Sudbury, yea.

Discussion and possible motions on matters addressed in closed session:

Motion to approve the closed Board meeting minutes dated September 3, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve the closed meeting minutes dated September 3, 2013. The motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.

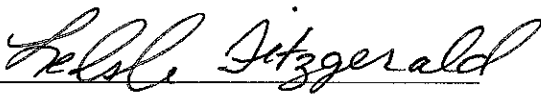
Other Business:

Employee recognition dinner, December 19th, 2013, Webster Center.

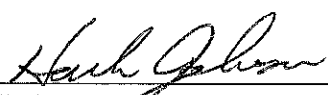
Brent informed the Board that the dinner was confirmed for that date.

Brent informed the Board that the ATK open house at the EDR facility, Tuesday, November 5, 2013 from 5:00 – 7:00 pm.

Adjourn: Motion was made by Mick Sudbury, seconded by Hank Johnson, to adjourn the meeting at 4:27 p.m. Motion was approved as follows: Hank Johnson, yea, and Mick Sudbury, yea.



Attest



Chairperson