

**Board Meeting Minutes
September 19, 2013**

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, September 19, 2013, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Mick Sudbury
Doug Bezzant

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Georgia York, Magna Resident
Dan Peay, Magna Resident
Todd Richards, Magna Resident

Call to Order:

Hank Johnson called the meeting to order and excused Steve Williams from the meeting. The regular board meeting was called to order at 3:00 p.m. and the public was welcomed.

Welcome the Public and Guests.

Hank Johnson welcomed the public and guests.

**Board Meeting Minutes
September 19, 2013**

Approval of Common Consent Items:

Minutes of Board meetings held August 8, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated August 8, 2013. The motion was approved as follows: Mick Sudbury, yea, Doug Bezzant, yea, and Hank Johnson, yea.

Minutes of the Special Board Meeting: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the minutes of the special board meeting held September 3, 2013. The motion was approved as follows: Mick Sudbury, yea, Doug Bezzant, yea, and Hank Johnson, yea.

Expenses for August 3, 2013 to September 17, 2013: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$1,239,524.86. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Bond Payment to Zion's Bank: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the bond payment to Zion's Bank in the amount of \$84,943.96. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Public Comments: None

Request from Robert Goodick regarding Neil Armstrong Academy weather station: Mick Sudbury indicated that he had spoken with Robert Goodick regarding this request. Robert was asking if the District would be able to do any type of donation to the Neil Armstrong Academy. This school is in Granite School District. This school goes from K – 6, they want to build a building 7 – 12 in the future. The donation would be for a weather station. Mick indicated to Robert that Magna Water is a government entity; Robert indicated that it would help the District out also having the information available to the public from the weather station. The Board tabled any decision on this request. David Hartvigsen is going to review the request and advise the Board of the options the District has. The Board also wanted to wait until Robert Goodick was present to answer any questions before they made a decision.

Motion to approve the Third Addendum to the agreement between Magna Water District and Teamsters Local 222: A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the Third Addendum to the agreement between Magna Water District and Teamsters Local 222. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Board Meeting Minutes
September 19, 2013**

Motion to award the shop parking lot project: Brent indicated to the Board that the District had the Bid Opening on September 10, 2013, the District had 4 bidders and the low bid was Kilgore Construction for \$178,821.75. Mickey indicated that he thought that the facility needs a gate similar to the other facilities for tighter security; he felt that this would be a good time to install a gate at the shop. The Board indicated that that was a good idea and it needed to be done along with security cameras. The District's Engineer recommended that the cost of the gate and the conduit for the electrical lines be addressed in a change order on the contract. The Budget was for \$225,000. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the shop parking lot project to Kilgore Construction for \$178,821.75. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Hank Johnson, yea.

Discussion and Possible motion on the design of the water system for Zone 3: Brent indicated that this project is in the capital facilities plan. This Zone three gives water to everybody between 8400 W – 7200 W above the railroad tracks. A storage tank and water pipelines are in the plan to get water to this area. Staff would like to get started on this Zone 3 right now. There are developers that want to develop the property. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve staff and engineering to begin preliminary work on the Zone 3 project. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion on fencing District facilities, WWTP and 4100 Reservoir: Brent presented to the Board bids from fencing contractors to fix, relocate and replace the fencing around the District's 4100 reservoir and the WWTP facilities. The low bid was from Mountain States Fencing for \$18,135. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve Mountain States Fencing to complete the fencing project at 4100 reservoir and the WWTP for \$18,135. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Discussion and possible motion to adopt the lease purchase agreement with Zion's Bank for District vehicles: Brent indicated that the District was replacing the 2011 Ford Explorer, and two 2011 F-150's, the agreement is also contracting for a lease of two new F-150's for the meter reading crew. A motion was made by Doug Bezzant, seconded by Mick Sudbury, to approve the resolution approving the form of the equipment lease agreement with Zions First National Bank, Salt Lake City, UT finding that it is in the best interest of Magna Water District, UT, to enter said agreement and authorize the execution and the delivery thereof in the amount of \$149,096.38. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion Employee recognition dinner to be held in December: A recap was given by LeIsle of the recognition dinner costs in 2012. The gift certificates were \$1,200 at \$50.00/each employee, the dinner and door prizes was \$2,700, the longevity awards were \$300, and the plaques were \$179 the total costs was near \$4,500.00. Board indicated that

**Board Meeting Minutes
September 19, 2013**

they felt that the District would be happy to have something similar than last year. The Staff will poll the employees and choose a date and come back to the Board with that date. A motion was made by Mick Sudbury, seconded Doug Bezzant, to approve having the employee recognition dinner in December and the cost of the dinner not to exceed \$4,500. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was down 6% for August and down 6% year to date. Average 9.4 MGD in August. 1.1 MGD million was secondary water.
2. **Call out report:** Kim reported to the Board that there were six leak checks; two were customer side service lines, one main line break, three of the District's service lines leaking and two leaking fire hydrants, one of which was a result of a car accident, one scada computer problem at the EDR plant.
3. Update on Haynes #4 pump house project: Kim reported that the pump house the building is up and they are finishing the roof and put the ceiling in and the soffits, they are getting ready to start the inside piping.

WWTP Operation/Collection System:

1. **Update on Administration Building:** Brent indicated that the building is pretty much done; they are doing the landscaping now. Moving furniture in, it looks really nice.
2. **Call out report:** Kim reported for Steve that the wastewater treatment plant had a power bump at the east headworks and the PLC had to be restarted.

Other Business:

Union Local 222, negotiation dates: Union representative wanted to have the Board set up some dates for negotiations. The Board indicated that October 15, 2013 at 3:30 pm would be a good time.

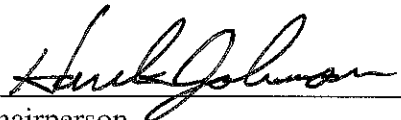
WEFTEC Conference, McCormick Place, Chicago, IL, October 5 – 9, 2013: A motion was made by Mick Sudbury, seconded Doug Bezzant, to substitute Steve Williams with Brent Williams due to Steve's medical emergency in attending the WEFTEC conference. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Board Meeting Minutes
September 19, 2013**

USAD Annual Conference, Utah Valley Convention Center, Provo, UT November 6 – 8, 2013: A motion was made by Mick Sudbury, seconded by Hank Johnson, to approve management staff and any trustee who wishes to attend, attend the USAD conference. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Adjourn: Motion was made by Doug Bezzant, seconded by Mick Sudbury, to adjourn the meeting at 3:50 p.m. Motion was approved as follows: Hank Johnson, yea, Doug Bezzant, and Mick Sudbury, yea.

Attest


Chairperson