

**Board Meeting Minutes  
May 14, 2015**

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES OF  
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, May 14, 2015, at 3:00 p.m. at the WWTP Administration Office, 7764 W 2100 S, and Magna, Utah.

**Trustees Present:**

Georgia York, Chairman  
Mick Sudbury  
Jeff White

**Staff Present:**

Terry Pollock, General Manager  
LeIsle Fitzgerald, District Controller  
Kim Bailey, Water Operations Manager  
Steve Williams, Wastewater Operations Manager

**Also Present:**

Clint Dilley, Epic Engineering  
David Hartvigsen, Smith Hartvigsen PLLC  
Jim Nicholas, Magna Resident  
Joel Workman, AQS Environmental Science  
Clint Rogers, Carollo Engineers  
Dan Peay, Magna Resident  
Todd Richards, Magna Resident  
Greg Christensen, JVWCD Board Member  
Kurt Michelsen, Magna Resident  
Berkley Hanks, APA Benefits

**Call to Order:**

Georgia York called the meeting to order.

**Pledge of Allegiance.**

**Does anyone at this meeting have any conflict of interest with anything on this agenda?**

Chairman asked this question, reply was no.

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**Welcome Public Guests.**

Georgia York welcomed the public and guests.

**Approval of Common Consent Items:**

**Minutes of the regular board meeting held April 9, 2015:** A motion was made by Mick Sudbury to accept the minutes; the motion was seconded by Georgia York and approved as follows: Georgia York, yea, and Mick Sudbury, yea.

**Expenses for April 6, 2015 to May 8, 2015:** A motion was made by Mick Sudbury to approve the expenses from April 6, 2015 to May 8, 2015 in the amount of \$303,468.50 and seconded by Georgia York. The motion was approved as follows: Georgia York, yea, and Mick Sudbury, yea.

**Zion's Bank bond payment approval:** A motion was made by Mick Sudbury, seconded by Georgia York, to approve the Zion's bank bond payment in the amount of \$965,623.83. The motion was approved as follows: Mick Sudbury, yea, and Georgia York, yea.

**Public Comments:**

Chair asked if anyone in attendance would like to make a comment at this time, there was no comment.

**Presentation of Magna Water District management 401(k) plan performance by Berkley Hanks, APA Benefits, Inc.:** Berkley Hanks presented to the Board the performance of the Executive 401(k) plan. All investments are meeting or exceeding the expected yield. There are two investments that are on their watch list. A motion was made by Mick Sudbury, seconded by Jeff White, to approve the recommended watch list. The motion was approved as follows: Georgia York, yea, Mick Sudbury, yea and Jeff White, yea.

**Discussion and possible motion to approve lease agreement with Zions Public Finance and the District for one F-150:** A motion was made by Mick Sudbury, seconded by Jeff White, to approve the lease agreement with Zions for one F-150. The motion was approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White, yea.

**Discussion and possible motion on the District's liability, vehicle, and property insurance carrier:** With much research and comparison Terry Pollock recommended that the District make the switch from Utah Local Government Trust insurance to Olympus Insurance. A motion was made by Jeff White, seconded by Mick Sudbury, to approve the District changing to Olympus Insurance. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Georgia York, yea.

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**Presentation of the budget to actual financial report as of 3/31/2015:** LeIsle Fitzgerald presented the budget to actual report to the Trustees. Overall the District is within budget on all expenses and is within budget with the revenue.

**Discussion and possible motion on the District's involvement with the Magna 4<sup>th</sup> of July celebration:** After a discussion on the participation of the District among the Trustees, it was decided that the District was going to volunteer to put the Vac truck and the Dump truck in the parade. A discussion was held on the District providing a float for the parade, after the discussion the participation with the float was tabled. A motion was made by Mick Sudbury, seconded by Jeff White, to table the decision on providing a float in the parade. The motion was approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White, yea.

**Discussion on the November trustee election, declaration of candidacy period, June 1, 2015 – June 8, 2015:** LeIsle informed the public and the Trustees that the declaration of candidacy period will be held June 1 to June 8, 2015. A motion was made by Jeff White, seconded by Mick Sudbury, to allow the District to hold the declaration of candidacy as specified above. The motion was approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White, yea.

**Discussion and possible motion to approve the All Over Fence development located at approximately 7834 W Hwy 201:** A motion was made by Jeff White, seconded by Mick Sudbury, to approve the All Over Fence development. The motion was approved as follows: Jeff White, yea, Mick Sudbury, yea and Georgia York, yea.

**Water Distribution/Production:**

1. **Water production report:** Kim indicated to the board that there was 103.1 million gallons produced in April, which is about 7 MGD. Year to date production compared to this time in 2014 is 3% lower than last year. Month to date production is 3% higher from April 2014.
2. **Call out report:** Kim indicated that there 3 leak checks, which were customer side, there were no main line breaks, and there was an emergency blue stakes for Rocky Mountain Power.

**WWTP Operation/Collection System:**

1. **Status of sewer system:** Steve reported that the wastewater system was going to be going through a state inspection to check compliance of the facility. The inspection is performed annually and the report is updated every five years. Everything else at the wastewater facility was maintenance as usual. The collection crew is continues to camera and clean the collection lines. As the collections crew was camering on Toolson Drive and 3500 S they saw that there

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was a rock in the collection line. It was wedged in the line and could have caused a very serious backup. The collections crew finally was able to blast the rock enough to get it moved approximately 200 ft to the manhole and retrieve the rock. From the appearance of the rock it had been in the line for quite a long time. The crew has no idea how the rock ever entered the collection system.


2. **Call out report:** Steve indicated that there was one callout due to a communication problem with the SCADA system.
3. Clint Rogers updated the Board on the Wastewater Treatment Plant future needs study; they are beginning the study and have been asking for data from Staff. He also indicated that Carollo was beginning the design on the brine line from the water treatment plant to the wastewater plant. He indicated that Carollo would be ready to present to the District the findings of the pilot study by the end of October.

**Other Business:**

**National AWWA Conference, Anaheim, CA, June 7 – 10, 2015:** A motion was made by Jeff White, seconded by Mick Sudbury to send Kim Bailey, Terry Pollock, Mick Sudbury, and Georgia York to the conference. The motion was approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White, yea.

**Adjourn:** Having no further business to discuss, the meeting was adjourned at 4:20 p.m.

  
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Attest

  
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Chairperson