

**Board Meeting Minutes  
January 12, 2017**

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES OF  
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, January 12, 2017, at 3:00 p.m., at the WWTP Administration Office, 7764 W 2100 S, and Magna, Utah.

**Trustees Present:**

Hank Johnson, Chairman  
Mick Sudbury  
Jeff White

**Staff Present:**

Terry Pollock, General Manager  
LeIsle Fitzgerald, Controller  
Kim Bailey, Water Operations Manager  
Clint Dilley, District Engineer  
Steve Williams, Wastewater Operations Manager

**Also Present:**

David Hartvigsen, Smith, Hartvigsen PLLC  
Don Olsen, Epic Engineering  
Alex Buxton, Zions Public Finance  
Joel Workman, AQS Environmental Science  
Clint Rogers, Carollo Engineers  
Georgia York, Magna Resident  
Dan Peay, Magna Chamber of Commerce  
Todd Richards, Magna Town Council  
Troy Larsen, Magna Resident  
Greg Christensen, JWCD Board Member

**Call to Order:**

Hank Johnson called the meeting to order.

**Pledge of Allegiance.**

**Motion to appoint 2017 Chairman of the Board:** A motion was made by Mick Sudbury, to appoint Jeff White as the 2017 Chairman of the Board. The motion was seconded by Jeff White, and approved as follows: Mick Sudbury, yea, Jeff White, yea and Hank Johnson, yea.

**Public Comments:** Greg Christensen commented on Hank Johnson coming out of the chairman position, he expressed his gratitude and sympathies.

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Dan Peay inquired about two bills that are listed on the invoice payments, of which were questions regarding the \$35,500 for Gate shop facilities and \$35,568 for Solar Panels. Terry explained that the new gate is for the shop facilities to assist in improving security. The Solar Panels are for the new General Office.

**Approval of Common Consent Items:**

**Minutes of the regular board meeting minutes held December 8, 2016:** A motion was made by Mick Sudbury to accept the regular board meeting minutes. The motion was seconded by Hank Johnson and approved as follows: Hank Johnson, yea, and Jeff White, yea, and Mick Sudbury, yea

**Minutes of the budget hearing held December 8, 2016:** A motion was made by Mick Sudbury to accept the budget hearing minutes. The motion was seconded by Hank Johnson and approved as follows: Hank Johnson, yea, and Jeff White, yea, and Mick Sudbury, yea.

**Expenses for December 5, 2016 to January 1, 2017:** A motion was made by Mick Sudbury to approve the expenses from December 5, 2016 to January 1, 2017 in the amount of \$766,185.37. The motion was seconded by Hank Johnson, and approved as follows: Hank Johnson, yea, Jeff White, yea, and Mick Sudbury, yea.

**Update on the tank painting project:** Clint Dilley informed the Board that the tank is done being painted; staff feels like contractor did a great job and went above and beyond with their performance. The cold weather caused some slow down, finished last week. The curing of the paint requires two weeks of 40 degrees or above, once that happens the contractor will come back and inspect the tank for anything else that needs to be finished up.

**Consideration for adoption of a resolution authorizing the issuance and sale of not more than \$22,000,000 of General Obligation Bonds, Series 2017, and related matters:** Alex Buxton explained to the Board that this resolution will start a 30 day period of advertisement that is required before the District can issue any bonds. The interest on the bonds will be determined at the time of issue. A motion was made by Hank Johnson, seconded by Mick Sudbury, to adopt the resolution authorizing the issuance and sale of not more than \$22,000,000 of General Obligation Bonds, Series 2017, and related matters. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Jeff White, yea.

**2017-2019 approved vendor list of engineering firms:** Clint Dilley indicated that there were 9 firms that was selected to be on the approved vendor list of engineering firms for 2017 – 2019. Those consist of: Hansen, Allen & Luce, Carollo Engineers, Epic Engineering, Bowen Collins and Associates, JUB Engineers, SKM Inc., Loughlin Water Associates, IGES, GDA Engineers. Management recommended keeping all nine on the list. Mick Sudbury made a motion to approve the engineering firms as listed to be the approved vendor list of engineering firms, the motion was seconded by Hank Johnson, and approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Jeff White, yea.

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**Discussion and possible motion to send LeIsle Fitzgerald to the annual GFOA Conference to be held May 21-24, 2017, at the Colorado Convention Center in Denver Colorado:** A motion was made by Hank Johnson, seconded by Mick Sudbury, to send LeIsle Fitzgerald to this GFOA Conference, with expenses not to exceed \$2,500. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea and Jeff White, yea.

**Status Update on the John Deere wheel loader lease:** Terry informed the Board the lease program that the District purchased the wheel loader on is being cancelled. Terry has spoken with John Deere and they are going to honor the lease parameters for the current wheel loader and give the District a return amount of \$149,100, which the District purchased for \$126,560, approximately 18% return of investment. After which the District has budgeted to purchase another wheel loader in 2017 to replace the leased equipment.

**Water Distribution/Production:**

1. **Water production report:** Kim Bailey indicated to the board that the finished blend out of the EDR for the month of December was about 2.43 MGD. The month to date production is up 23% and the YTD production is up 14%, the District used 3% more of JWCD contracted water than last year.
2. **Call out report:** Kim indicated that there were two main line leaks New Year's Day and New Year's Eve, also three main line breaks this week. There have been four on 3500 S there were several customer side leaks. Staff are painting well houses and changing out stacks at the EDR.

**WWTP Operation/Collection System:**

1. **Status of sewer system:** Steve Williams reported that operations were going well. They had to start chlorination this week. Steve indicated that the microscope that was purchased has been a great benefit to staff in recognizing situations before they get bad and enable staff to act quicker to alleviate the situation. The collections is vacuuming and cleaning the sewer lines. The District is planning on getting a wrap on the van that is used in maintaining the sewer lines. The wrap will promote safety on what people are flushing down the toilet.
2. **Call out report:** Steve reported that there were two callouts on the third and fourth of January.

**Other Business:** The Board discussed the WEAU Challenge that the District participates in every year in April. They requested cost information for the challenges in the past.

Georgia York requested to make a comment: She expressed her gratitude to Hank Johnson and expressed her congratulations to Jeff White.

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**Adjourn:** Having no further business to discuss, a motion was made by Mick Sudbury, seconded by Hank Johnson to adjourn the meeting at 4:17 p.m. The motion was approved as follows: Hank Johnson, yea, Mick Sudbury, yea, and Jeff White, yea.

Minutes approved: February 9, 2017