

**Board Meeting Minutes
November 13, 2014**

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, November 13, 2014, at 3:00 p.m., at the WWTP Administration Office, 7764 W 2100 S, and Magna, Utah.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Georgia York

Staff Present:

Terry Pollock, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager
Steve Williams, Wastewater Operations Manager

Also Present:

Clint Dilley, Epic Engineering
David Hartvigsen, Smith Hartvigsen PLLC
Greg Christensen, JVVCD Board
Jim Nickoles, Magna Resident
Jack York, Magna Resident
Dick Bezzant, Magna Resident
Joel Workman, District Chemist
Todd Richards, Magna Resident
Kim Coburn, Epic Engineering
George Gooch, ATK
Steve Richardson, Magna Resident
Clint Rogers, Carollo Engineers

Call to Order:

Mick Sudbury called the meeting to order.

Welcome Public Guests.

Mick Sudbury welcomed the public and guests.

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Approval of Common Consent Items:

Minutes of the regular board meeting held October 9, 2014: Georgia York suggested changing the word “motioned” to “moved”. A motion was made by Georgia York to accept the minutes with suggested changes, the motion was seconded by Jeff White and approved as follows: Georgia York, yea, Jeff White, yea and Mick Sudbury, yea.

September 2014 budget vs. actual financial report: LeIsle reviewed the report with the Trustees indicating that the District is within budget water sales are at 80%, operating water expenses are at 72% of budget. Sewer sales are at 73%, operating sewer expenses are at 73%, administrative income is at 99%, operating administrative expenses are at 78%, secondary sales are at 98%, operating expenses are at 93%. Georgia York made a motion to accept the budget vs. actual financial report as presented. The motion was seconded by Jeff White, and approved as follows: Mick Sudbury, yea, Jeff White, yea and Georgia York, yea.

Expenses for October 9, 2014 to November 7, 2014: Georgia inquired of the expense to training in Illinois, which was the training on the Vac truck for Bob Batt and Rob Jaterka. The expenses for Bob Batt were paid for by Legacy Equipment except for per-diem, which was listed on the invoices for approval. Georgia inquired about the approval for attendance at the UASD conference.

Todd Richards inquired about the invoice to Salt Lake County Treasurer for “George Flores Property tax for \$181.65”. David Hartvigsen explained that the District has a piece of property in the old Alta subdivision. The title on the piece of property is somewhat clouded, Magna Water District has title to it but the title is still not 100% clear. The County has chosen to keep the owners of George Flores with the District paying the taxes. It was the negotiated resolution to the title conflict with the County. At some point the title will be cleared up and be totally in the District’s name.

A motion was made by Georgia York to approve the expenses from October 9, 2014 to November 7, 2014 in the amount of \$365,805.99 and seconded by Jeff White. The motion was approved as follows: Georgia York, yea, Jeff White, yea and Mick Sudbury, yea.

Zion’s Bank bond payment approval: A motion was made by Georgia York, seconded by Jeff White, to approve the Zion’s bank bond payment in the amount of \$30,178.45. The motion was approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White yea.

Public Comments:

Chair asked if anyone in attendance would like to make a comment at this time.

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There were no comments at this time.

Motion to adopt Resolution #2014-05 to ratify motion to change the AR&R's regarding Employee Standards of Conduct made at a previous board meeting: Georgia York made a motion to approve the Resolution #2014-05, changing the AR&R's as approved at an earlier date. The motion was seconded by Jeff White, and approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White, yea.

Presentation of the 2015 tentative budget by staff: The tentative budget was presented to the Board by LeIsle, Terry, Kim and Steve.

Discussion and possible motion to adopt Resolution #2014-06, regarding the adoption of the 2015 tentative budget and to set a budget hearing for December 11, 2014 at 3:00 p.m. at the Wastewater Administration Building located at 7764 W 2100 S Magna: A motion was made by Georgia York, to approve the Resolution #2014-06 adopting the 2015 tentative budget and to also set a budget hearing for December 11, 2014 at 3:00 p.m. located at the Wastewater Admin Building. The motion was seconded by Jeff White, and approved as follows: Mick Sudbury, yea, Jeff White, yea and Georgia York, yea.

Discussion and possible motion to approve the Consulting Proposal provided by Hansen, Allen and Luce, Inc. Engineers for the Drinking Water Source Protection Update for Barton and Haynes Well Fields in the amount of \$13,100: A motion was made by Georgia York, seconded by Jeff White to approve Hansen, Allen and Luce, Inc. Engineers, to write the District's Drinking Water Source Protection Plan. The motion was approved as follows: Jeff White, yea, Mick Sudbury, yea and Georgia York, yea.

Discuss and possible motion to approve the Wage Addendum to the Agreement between Magna Water District and Teamsters Local 222, for January 1, 2015 to December 31, 2015: A motion was made by Georgia York, seconded by Jeff White, to approve the Agreement between Magna Water District and Teamsters Local 222. The motion was approved as follows: Georgia York, yea, Jeff White, yea and Mick Sudbury, yea.

Discussion and possible motion to allow General Manager to negotiate with Washington Lobbyist regarding annual retention: A motion was made by Georgia York, seconded by Jeff White; to allow the General Manager to negotiate with the Washington lobbyist regarding the annual retention the lobbyist charges the District. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Georgia York, yea.

Discussion and update on the BIOBROx pilot study: Clint Rogers with Carollo Engineers informed the Board that the pilot skid is still at the EDR plant, they have been testing the removal of perchlorate from the concentrated brine from the EDR plant. That testing has gone well; they are nearing the end of that. Last week they have data that shows nitrate and perchlorate removal, so it is working. The last month of testing they are trying a new carbon

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source, glycol, which is a lower cost source. They will need four weeks with testing glycol and should be wrapping the pilot study up after that. Clint Rogers wanted to schedule a tour with the Board of the pilot study on December 10, 2014 at 11:30 pm.

Discussion and update on the GIS Project: Epic Engineering presented to the Board the status of where the GIS Project was at this time. The GIS is now ready for the District to start using.

Discussion and update on Home Serve: Terry explained who Home Serve was. It is an separate entity that is offering water and sewer lateral insurance that would help the homeowner cover costs of leaks and other damage to the homeowners water and sewer lines. The District has met with Home Serve and the District could help the homeowner get a hold of Home Serve.

Discussion and update on Olympus Insurance: Terry indicated that the District has provided Olympus Insurance with information in order to provide the District with a quote on the District's liability, vehicle, property insurance, and workers compensation.

Discussion and update on Zone 3 water system: Terry indicated that the Zone 3 water system is an addition of an underground tank on 8400 W above 4100 S. All the data is back from survey and geotechnical data. The property should be secured by the end of December. Then the facilities will begin to be constructed.

ATK/EDR Update: Terry indicated that ATK pays a cost share of the operating expenses of the EDR plant. The ten year contract is ending on December 31, 2014. ATK is proposing with the agreement of the District to extend the contract for an additional year.

Discussion and update on the WWTP Huber Fine Screen Press, on 2014 budget facility improvements: The fine screen press is on the 2014 budget and it would be the addition of another fine screen identical to the present one at the plant. It screens the sludge from solids enough to go through the BIOBROx. The Staff is going to proceed with the project this year.

Discussion and possible motion on the booster station upgrade and or replacement at 8000 W 3200 S: Georgia York made a motion to table this item to a later date. The motion was seconded by Jeff White, and approved as follows: Mick Sudbury, yea, Jeff White, yea and Georgia York, yea.

Update on tour of District by George Pence, Salt Lake County Office of Township Services: Terry indicated to the Board that George Pence toured the District's facilities and was very impressed and satisfied with what he saw. George Pence had called Terry and indicated that they he had just attended a township meeting and there are some big businesses that are complaining about Magna Water's stink and the taste was terrible. Terry invited George to come for a tour of the facilities. George was given a sample of our water and he indicated that there was no smell or taste to the water and was very impressed with Magna Water and their progress.

Mick Sudbury indicated that he had a neighbor that sits on Salt Lake County Council in which

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the neighbor had mentioned the comments from George Pence on the District comments to Mick. Mick's neighbor had indicated that George had expressed his experience to the Council and said that he was very pleased.

Water Distribution/Production:

1. **Water production report:** Kim indicated to the Board that 119.3 million gallons were used consisting of 11.5 million gallons was secondary water. October 2014 compared to October 2013 the production is ahead 29% Year to date production is even from last year.

2. **Call out report:** Kim reported that there was a cold side leak on the Panama Building; water was not turned on after shut off day in which they had made payment; the collection crew had two cold side leaks, a sewer backup that was the homeowners lateral. There was a leak at 8400 W 2700 S.

Mick Sudbury expressed his thanks for the job done, working all night long and in the cold weather.

WWTP Operation/Collection System:

1. **Status of sewer system:** Steve reported that the wastewater crew has been working on winter and cold weather issues, getting everything tightened up for the weather. The collection crew had helped with the leak on 8400 W 2700 S; they have also been camering lines, running the vac truck and blue staking.

2. **Update on the non-potable water system:** Steve indicated that the non-potable water system is scheduled for substantial completion at the end of October. The pumps should be running and finished by November.

3. **Call out report:** Steve reported that there was a callout to the new building because of the wind; it was blowing hard enough to shake the front door to set an alarm off, power outage, two power bumps that knocked out PLC.

Other Business: Mick asked if any of the attendees had any questions or comments at this time.

Georgia York asked about the employee recognition luncheon. Terry indicated that it would be held on a Thursday, not sure if it will be December 4 or 18, 2014 at the WWTP Administration Building.

Mick recognized Todd Richards: He asked if the 2015 meeting schedule had been set. Staff indicated that it has not been but will be done in December 2014.

Mick expressed his thoughts regarding the old John Deere tractor. He remembered last year that

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the Board had had a discussion about the tractor, wanting to buy another backhoe, the District has leased another backhoe.

Georgia researched the minutes regarding the old and new backhoes. She indicated that in the minutes February 15, 2014 it indicated “that lease for an additional backhoe loader for 3 years at \$7,000 per year from Wheeler Machinery, Brent explained to the board that the district has two backhoes, one other lease from wheeler machinery which is being used every day and the second being used as a backup and loading trucks which is a 1996 John Deere. It is costing the District a lot to maintain it. The new one will replace that.”

Mick indicated that he would like to see the stock piles be moved back to the shop instead of the WWTP. He asked if the District could donate the old backhoe, David Hartvigen indicated that yes the District could do that.

Georgia also quoted minutes from October 17, 2013 “Steve reported that staff is preparing for cold weather and winterizing everything, finished with John Deere tractor, the tractor is going back to provider because it is on a lease”.

Steve indicated that that was not the same tractor.

Mick asked where the backhoes were, staff indicated that they are at the shop.

Terry also indicated that the District has one neighbor by the shop that complains about having the stock there at the shop.

Mick recommended the District donate the old backhoe to the Magna Cemetery. Terry felt that management and staff would look into it and have further discussion regarding the recommendation and come back to the board.

Georgia excused herself from any discussion regarding the donating of the old backhoe, due to conflict of interest; she has a lot at that cemetery.

Adjourn: A motion to adjourn the meeting was made at 4:50 p.m. by Georgia York, seconded by Jeff White and approved as follows: Mick Sudbury, yea, Georgia York, yea and Jeff White, yea.

Attest

Chairperson