

**JANUARY 21, 2021**  
**REGULAR BOARD MEETING AGENDA**  
**MAGNA WATER DISTRICT**

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MEETING DATE: January 21, 2021 at 10:00 am

LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING  
(BOARD AND DISTRICT PERSONNEL ONLY)

**PUBLIC PARTICIPATION:**

*Pursuant to Utah Code Ann. § 52-4-207(4), Mick Sudbury has determined in his capacity as Chair of the Magna Water District Board of Trustees that the District's Offices are not large enough to accommodate the physical attendance of both District personnel and members of the public without violating the social distancing requirements necessitated by the ongoing COVID19 pandemic. As a result, Chairman Sudbury has determined that allowing the public to attend the meeting in person would present a substantial risk to their health and safety. Instead, members of the public may participate electronically in the meeting. To participate in the meeting and to make public comments as indicated in the agenda, please use the following instructions: Go to [www.magnawater.com](http://www.magnawater.com) choose News & Notices from the top menu and see electronic board meeting information, "to join the meeting electronically, please click this LINK", click the word LINK.*

- A. Call to order and Electronic Meeting Statement.
- B. Public, Board and Staff join in the Pledge of Allegiance.
- C. Nominate and elect by motion 2021 Board Chair.
- D. Welcome the Public and Guests.
- E. Public Comment. (Written requests that are received) Please do not take over three minutes due to time restraints for other individuals and the Board.
- F. Inquire of any conflicts of interests that need to be disclosed to the Board.
- G. Discussion and motion to approve the proposed 2021 Regular Board Meeting

schedule.

- H. Approval of common consent items:
  - 1. Minutes of the regular board meeting December 10, 2020.
  - 2. Minutes of the 2021 Budget Hearing held December 10, 2020.
  - 3. Expenses for December 7, 2020 to January 10, 2021:
    - General expenses: \$550,464.80
    - Project expenses paid by bond proceeds: \$44,300.10
    - Zions Bank bond payments: \$83,441.88
  
- I. Update on Open and Public Meetings Act and other legislative matters by Nathan Bracken, Smith Hartvigsen, PLLC.
  
- J. Discussion regarding annual review of the District's Administration Rules and Regulations Per Section 2.3.5 of the AR&Rs.
  
- K. Discussion and possible motion to approve water and sewer services to Jacobsen Laydown Yard development.
  
- L. Discussion and possible motion to approve 401(k) plan document changes to comply with new law.
  
- M. Discussion regarding proposed changes to Addendum A of the District's Administration Rules and Regulations, addressing Impact Fees, connection fees and other rates.
  
- N. Discussion and possible motion to approve purchase of the 9 currently leased vehicles from Bancorp in the amount of \$288,900.
  
- O. Discussion and possible motion to approve the vendor for the new vehicle fleet lease.

- P. Consideration for adoption an Equipment Lease Purchase agreement with Zions Bank Public Finance.
- Q. Discussion and possible motion to approve Wastewater Reuse Phase 1 Task Order #20.2 with Bowen, Collins and Associates, Inc., in the amount of \$149,500.
- R. Discussion and possible motion to hire 2 additional union employees. (1 water service maintenance and 1 wastewater service maintenance)
- S. Discussion and possible motion to bring payroll processing inhouse.
- T. Presented to Board for information only the schedule of 2021 conferences.
- U. Discussion and possible motion to approve the 2021 UASD membership dues in the amount of \$9,570 and to appoint the District's member and alternate member to the UASD Board of Representatives.
- V. Discussion and possible motion to approve Gerber Construction's balancing Change Order #1 on the Wastewater Treatment Plant Upgrade Project decreasing the contract amount by \$15,005.95.
- W. Engineering projects update.
- X. Report and discussion on District's financials as of November 30, 2020.
- Y. Report & Discussion from General Manager.
- Z. Water Distribution /Production.
  - 1. Water production report.
  - 2. Call out report.

AA. WWTP Operation/Collection System.

1. Status of sewer system.
2. Call out report.

AB. Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, or purchase/sale of real property pursuant to Utah Code Ann. §§ 52-4-204 through 205.

AC. Motion to close the closed meeting and re-open the public board meeting.

AD. Consider action on any noticed agenda item discussed in closed meeting.

AE. Adjourn.